

City of Winsted  
Planning Commission  
City Council Chambers  
December 9, 2009  
6:00 p.m.

Present: JoLynn Cafferty  
Dan Dickhausen  
Marvin Ebensperger  
Max Fasching  
Mike Guggemos  
Tom Ollig

Staff Present: Brent Mareck – City Administrator  
Raquel Kirchoff – Administrative Assistant

- 1) Ebensperger called the meeting to order at 6 p.m.
- 2) Ebensperger asked if there were any comments or changes to the October 14, 2009 Planning Commission Minutes. No comments were received.

**Dickhausen motioned the approval of the October 14<sup>th</sup>, 2009 meeting minutes; Guggemos seconded; unanimously carried.**

- 3) Public Hearings
- 4) Old Business
- 5) New Business

Ebensperger stated that an addition of item c. has been added to the current agenda, regarding the Small Cities Development Program.

**a) Tattoo Business**

Mareck stated that the City Council recently adopted a temporary ordinance enacting a moratorium on the establishment of a tattoo business for six (6) months, to allow the City some time to research and study a tattoo ordinance in Winsted.

Tattoo businesses are often regulated by cities to ensure that basic health and safety precautions are being followed. Unregulated tattoo and/or piercing businesses, if operated in unsanitary conditions, can lead to the spread of disease and infections. The City of Winsted does not have an ordinance that regulates the operation of a tattoo business in the community.

A draft ordinance has been prepared for the Planning Commission to review. The draft ordinance includes; mandatory licensing, inspection of facilities, health and safety precautions, and zoning regulations.

Planning Commission members reviewed the ordinance.

**Fasching motioned the approval of the Tattoo Ordinance to be adopted, with the following conditions:**

- 1) **No operation between the hours of 1:30 am and 6:00 am.**
- 2) **Any MN Department of Health regulations should be incorporated into the ordinance.**

**Cafferty seconded, unanimously carried.**

**b) Zoning and Subdivision Ordinances**

Mareck stated that a portion of the Winsted Land Use Plan Update, completed by Municipal Development Group, was included in the agenda packet for the Planning Commission to review. Mareck would like the Planning Commission to prioritize the items from the recommendations section so that the City can take action in completing a portion of the recommendations in 2010. He has contacted Cynthia Smith-Strack, who will submit a proposal for helping the City to complete these items, because of her experience with these situations and the language of the document.

No comments were received from the Planning Commission.

Mareck stated that he would place the proposal from Smith-Strack on a future meeting agenda for further discussion.

**c) Small Cities Development Program**

Mareck summarized the Small Cities Development Program (SCDP) and presented an application with a work plan included from Bryan's Service, Alan Cafferty, for the Planning Commission's approval. The work plan includes replacing the roof and work on the windows and doors. Mareck stated that the application meets the requirements of the SCDP and the City of Winsted's Downtown Design Guidelines.

**Fasching motioned to approve the application for the Small Cities Development Program submitted by Bryan's Service; Guggemos seconded; Cafferty abstained. Motion carried.**

6) Other

Mareck stated that there may be a re-plat of the Industrial Park in the future due to a manufacturing business that is considering opening a business in Winsted that would provide approximately ten jobs.

Mareck congratulated Ebensperger for being awarded the "Don C. Guggemos" Community Service award for his commitment to civic participation. Ebensperger has been a member of the Planning Commission for over 20 years.

7) Adjournment

**Cafferty motioned to adjourn the meeting; Guggemos seconded; motion carried.**

Respectfully Submitted,

Raquel Kirchoff  
Administrative Assistant