

City of Winsted  
Park Commission  
June 9, 2009  
5:30 p.m.

Present: Park Commission Members  
Amanda Alguire  
Lyle Kritzeck  
Kurt Landin  
Kimberly Moen

Absent: Bonnie Quast – Council Liason

Staff Present: Brent Mareck  
Raquel Kirchoff  
Jamason Stotko

1) Call the Meeting to Order

Kritzeck called the meeting to order at 5:30 p.m.

2) Approval of Minutes

**Landin motioned to approve the minutes from the May 12<sup>th</sup>, 2009 Park Commission meeting. Alguire seconded. Motion carried.**

3) Park Maintenance Report

Stotko reported on the following:

- Barrett Park shed has been cleaned out.
- Picnic tables have been pressured washed, which eliminated the peeling paint.
- Parks have been sprayed for weeds.

4) Old Business.

a) Kingsley Trail Connection

Mareck presented the “Proposed City Trail Signage, Kiosk, and Sponsor Program” which would place signs within the city to develop the theme as “Gateway West” to the Luce Line Trail. This identifiable theme would help users to remember and recommend Winsted as a key location along the trail. The proposal features a large kiosk sign in Southview Park and a medium sized kiosk in Mill Reserve Park, along with several directional signs in the city directing users from the east to west side of the trail in Winsted. The estimated cost of the signage project is \$4,431; however, the proposal includes a sponsorship component, which with full participation will pay for the project in four (4) years time. Mareck stated that the Herald Journal would solicit for these sponsorships, and additionally, the City would request some sponsorship from local organizations like the Winsted Area Chamber of Commerce, for example. Moen questioned if the signs would include directions for snowmobile traffic. Mareck responded that snowmobile traffic is not allowed within the city on the route that the signs would be placed on. Alternate route maps could be placed near the signs. Moen also asked about the condition of the Luce Line Trail between Watertown and Winsted, stating that people are not going to want to use the trail if it is not in good condition. Mareck responded that he will follow up with the DNR representative Kristi Rice in Hutchinson.

**Kritzeck motioned to approve that the City Council move forward with the design of the “Proposed City Trail Signage , Kiosk, and Sponsor Program” with the addition of accommodations for winter snowmobile traffic. Landin seconded. Motion carried.**

5) New Business

a) Field Scheduling

Mareck stated that the City has loaded all Winsted park schedules into Outlook calendars to have one central location for scheduling to make the process easier. In the past, City Hall has had to re-direct people to various coaches when they have requested to use a ball park. This has not been put on the City's website yet, but could be in the future.

b) Project Update

Mareck gave a cement project update, stating that the sidewalk on Linden Avenue and the slab for the Mill Reserve porta potty will be started on Monday, 06/15/09. He stated that the steps at Mill Reserve Park were too steep but they have been corrected. Additional hand rails will be coming for soon for these steps.

6) Other

Alguire asked if it was a possibility to plant perennials around the city welcome signs. Moen suggested that community members might be proud to donate some of their plants for planting around the signs, or if the plants need to be purchased from the Park Commission's budget, it would save money to purchase the plants at the end of the plant season.

Moen recommended the approval of pursuing perennial options for the Winsted welcome signs and soliciting the community for donations. Alguire seconded. Motion carried.

7) Adjournment

**Kritzeck motioned to adjourn the meeting. Landin seconded. Motion carried.**

Respectfully submitted,

Raquel Kirchoff  
Administrative Assistant