

City of Winsted  
City Council Work Session  
Lewis Room  
June 1, 2010  
5:00 p.m.

Present: Mayor Steve Stotko  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member Tom Wiemiller  
Council Member Dave Mochinski

Staff Present: Deb Boelter, City Clerk-Treasurer  
Jamie Stotko, Maintenance Lead

**I. Call to Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

**II. Westgate Park – Softball Field – Repair to Backstop Fence**

Stotko, Jamie presented information regarding the repairs needed to the Westgate Park softball field backstop fence.

Stotko, Jamie stated that the quote from Century Fence to repair the fencing is on the Consent Agenda for approval at tonight's regular City Council meeting.

**III. Montgomery Industrial Park**

Mayor Stotko stated that he contacted Clay Montgomery and he would be willing to sell the Industrial Park property to the City. Mayor Stotko stated that Montgomery was not ready to present a sale price at this time but would in the near future.

**IV. City Administrator Search Process**

Mayor Stotko presented the interviewing process for the ten (10) candidates and the proposed date of Wednesday, June 23, 2010 for a tour of the City and the interviews of the finalists.

**V. Police On-Call Time – Officer Pohl**

Mayor Stotko presented Police Chief Henrich's request to allow Police Officer, Dan Pohl to live at a residence in Winsted Township while he is working. The City Council discussed and agreed that Pohl can live at the residence in Winsted Township while working.

The City Council discussed whether Pohl should be allowed to take a squad car to the residence in Winsted Township when he is on-call and did not believe that he should take a squad car home.

**VI. McLeod County Road 116 Turnback Project – May 20, 2010 Open House**

City Engineer, Jake Saulsbury, Bolton and Menk, Incorporated, gave a brief overview of the McLeod County Road 116 Turnback Project Open House that was held on May 20, 2010.

Saulsbury presented the comments and concerns he received from residents who were in attendance at the May 20, 2010 Open House.

Saulsbury presented recommended revisions to the preliminary design.

Mochinski recommended that the City remove the sidewalks from the project.

Quast stated that she understands the concerns of the residents regarding the sidewalk; but, the sidewalk is part of the City's Trail Master Plan.

Mayor Stotko stated that he understands what Mochinski is recommending; but, the sidewalk would be installed with no expense to the City of Winsted and it follows the City's Trail Master Plan.

Mayor Stotko asked Saulsbury what he is looking for at the public hearing at tonight's regular City Council meeting. Saulsbury stated that he would like to get approval at tonight's City Council meeting to begin plans and specifications for the project. Saulsbury stated that the City Council can discuss the sidewalk at a later date and determine if they want to install it or remove it.

Wiemiller stated that residents have made it clear in the past that the City does not have an accommodating sidewalk connection system and the proposed sidewalk would help with that.

## **VII. Winsted Municipal Airport – Environmental Assessment**

Saulsbury presented the next step in the Winsted Municipal Airport's Capital Improvement Plan (CIP) which is the Environmental Assessment (EA).

Saulsbury stated that the Federal Aviation Administration (FAA) has verbally stated that the City would be reimbursed the \$27,000 from engineering costs incurred in 2007 if they would approve the EA and show that they are proceeding with their intention of paving the runway. Saulsbury stated that they have not guaranteed the reimbursement but sounded fairly certain that it would be available to the City.

Mayor Stotko asked the City Council if they plan to pave the runway and follow the steps as outlined in the Airport's CIP. The City Council discussed.

Mayor Stotko stated that the approval of the EA will be on the June 15, 2010 regular City Council meeting agenda and asked Saulsbury to have the City's aeronautical engineer, Marcus Watson, in attendance at the meeting.

## **VIII. Other**

### **a) Administrative Fee – Saint Mary's Care Center Proposed Assisted Living Facility Project**

Boelter presented a conversation she had with the City's Bond Counsel, Mary Ippel from Briggs and Morgan. Ippel stated that a representative from Saint Mary's Care Center contacted her to dispute the one percent (1%) administrative fee that the City of Winsted adopted effective when an organization uses the City's bond status to receive funding for a project. Ippel stated that Saint Mary's Care Center is going to dispute payment of the administrative fee for their proposed Assisted Living Facility project. Ippel recommended that the City Council require that they pay the fee.

## **IX. Adjourn**

**Ollig motioned to adjourn. Quast seconded. Motion carried 5-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer