

City of Winsted  
City Council Work Session  
Lewis Room  
May 4, 2010  
5:00 p.m.

Present: Mayor Steve Stotko  
Council Member Bonnie Quast  
Council Member Tom Wiemiller  
Council Member Dave Mochinski

Absent: Council Member Tom Ollig

Staff Present: Brent Mareck, City Administrator  
Deb Boelter, City Clerk-Treasurer  
Dave Meyer, Maintenance Lead  
Jamie Stotko, Maintenance Lead  
Chad Engel, Winsted Volunteer Fire Department Chief

**I. Call to Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

**II. Parking Lot – Winsted Volunteer Fire Department**

Mareck gave a history on the damage to the parking lot at the Winsted Volunteer Fire Department.

Jake Saulsbury, City Engineer, Bolton and Menk, Incorporated, stated that he evaluated the parking lot with Mareck, Meyer, Jamie Stotko and Engel. He presented options for repairing the parking lot.

The City Council discussed the repair options presented.

Mareck asked Saulsbury how much it would cost to have Bolton and Menk, Incorporated do soil borings in the parking lot to determine the condition of the parking lot base. Saulsbury stated that it would cost approximately \$1,000 to do soil borings.

Mareck recommended that the City Council have Saulsbury do soil borings in the Fire Department parking lot and proceed according to the results of the soil borings.

Mareck stated that when distributing the cost of the parking lot repair, a formula will have to be established based on what areas the Public Works Department uses versus what areas the Fire Department uses and how much each department uses the areas.

Mareck stated that the Winsted Volunteer Fire Department Board should be invited to participate in the process.

The City Council directed Bolton and Menk, Incorporated to do soil borings.

**III. Main Avenue West – Sidewalk/Trail Connection**

Mareck presented quotes he received for installing a concrete sidewalk or asphalt trail on the north side of Main Avenue West from the basketball court west to McLeod County Road 1.

Mareck stated that the Park Board will be discussing the proposed trail at their May 11, 2010 meeting and will make a recommendation to the City Council.

Saulsbury recommended that the City consider installing a concrete sidewalk.

The City Council discussed the proposed trail and would like to move forward with the project.

**IV. Other**

**a) St. Mary's Care Center – Assisted Living Facility**

Mareck stated that St. Mary's Care Center is going to submit a site plan to the City of Winsted to build an Assisted Living facility.

Mareck stated that Cynthia Smith-Strack, Municipal Development Group, will be reviewing the site plan for the City of Winsted. Strack's expenses will be charged back to St. Mary's Care Center.

**b) Absentee Ballot Voting – 2010 Election**

Boelter stated that the Minnesota Legislature passed new legislation changing absentee ballot voting for all future elections beginning in the year 2010. The new laws mandate scanning equipment to process the absentee ballots and a paid Absentee Ballot Board to certify the absentee ballots.

Boelter stated that the City of Winsted did not budget for the scanning equipment and for additional wages for the Absentee Ballot Board. The McLeod County Auditor has recommended that the City of Winsted have all absentee ballot voting be conducted through their office.

The City Council discussed and agreed that the McLeod County Auditor's office should conduct all absentee ballot voting for the City of Winsted.

**V. Adjourn**

**Wiemiller motioned to adjourn. Mochinski seconded. Motion carried 4-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer