

City of Winsted  
City Council Work Session  
Council Room  
February 3, 2010  
5:00 p.m.

Present: Mayor Steve Stotko  
Council Member Bonnie Quast  
Council Member Tom Ollig  
Council Member Dave Mochinski

Absent: Council Member Tom Wiemiller

Staff Present: Brent Mareck, City Administrator  
Deb Boelter, City Clerk-Treasurer  
Dave Meyer, Maintenance Lead

**I. Call to Order**

Mayor Stotko called the meeting to order at 5:00 p.m.

**II. Wastewater Plant Operation Proposal – Doug Kammerer**

Mareck introduced Doug Kammerer, proposed Waster Water Treatment Facility (WWTF) Operator for the City of Winsted and Seth Peterson, Bolton and Menk, Incorporated.

Kammerer introduced himself to the City Council and gave a brief overview of his educational background and work experience. He presented his proposed schedule for supervision of the WWTF and his back-up options if he is out of the area and/or on vacation.

Mochinski asked Kammerer if he would be supervising only the City of Watertown's and City of Winsted's WWTFs. Kammerer stated yes. Mochinski also asked Kammerer if the City of Watertown was aware of Kammerer's proposal to also supervise the City of Winsted's WWTF. Kammerer stated yes and they have given their approval.

Mareck stated that the next step would be to prepare a contract between the City of Winsted and Doug Kammerer to supervise the City of Winsted's WWTF.

Quast asked Mareck what the monetary savings would be to the City of Winsted if Kammerer would supervise the WWTF and not People Service, Incorporated. Mareck presented a spreadsheet detailing the savings to the City of Winsted.

Mareck asked Peterson to explain the characteristics of a Class A, B and C WWTF facility.

Mochinski asked how long the contract would be between the City of Winsted and Kammerer. Mareck stated that the length of the contract would be a decision made by the City Council but most likely one (1) year.

Ollig asked Kammerer if he had any objection to Mareck contacting the City of Watertown's Administrator, Steven Wallner, to discuss the proposal with him and to obtain a recommendation on Kammerer. Kammerer stated no and said he had already informed Wallner of the proposal to supervise both WWTFs.

Mareck asked Kammerer what he would do in the event that lift stations failed in Watertown and Winsted at the same time during inclement weather. Kammerer stated that he has two (2) assistants that would be available to help him. One (1) of the assistants lives in the City of Winsted.

Ollig stated that his recommendation would be that Mareck, Kammerer and the City Attorney, Fran Eggert work together to prepare a contract.

Ollig asked if the proposal from People Service, Incorporated takes into consideration the expenses that Kammerer does not cover so the City Council is able to make a fair comparison between the two (2) proposals. Mareck stated yes.

Peterson presented acceptable phosphorus limits discharging from the City's WWTF that will be proposed and regulated by the Minnesota Pollution Control Agency (MPCA). He also discussed with the City Council possible treatment options and discharge locations for phosphorus.

### **III. Updates**

#### **a) Job Opportunity Building Zones (JOBZ) - Amendments**

Mareck stated that at the February 16, 2010 Regular City Council meeting, there will be two (2) amendments to the JOBZ program for the City Council to consider. There are two (2) City of Winsted businesses that did not meet the JOBZ employment requirements.

#### **b) 2010 Winsted Citizen's Survey**

Mareck stated that he will be presenting the results of the "2010 Winsted Citizen's Survey" at the February 16, 2010 Regular City Council meeting.

#### **c) Winsted Municipal Airport – Joe Johnson**

Mareck gave a brief overview of his meeting with Joe Johnson regarding the Winsted Municipal Airport.

#### **d) Wind Generator – Jerry Bebo**

Mochinski stated that he scheduled a meeting to talk with Jerry Bebo about his wind generator. Mochinski gave a brief overview of what he and Bebo discussed.

#### **e) Winsted Volunteer Fire Department – Insurance Coverage**

Ollig asked Boelter to contact the City's insurance carrier to find out what type of insurance coverage the City of Winsted has for their volunteer firefighters in the event that they are injured during an emergency call. Boelter will report back to the City Council.

### **IV. Adjourn**

**Quast motioned to adjourn. Ollig seconded. Motion carried 4-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer