

City of Winsted
Winsted Municipal Airport Commission
Winsted City Hall – Council Chambers
Tuesday, April 14, 2009
8:30 a.m.

Airport Commission Members Present: Sarah Fasching
Kevin Kubasch
Dave Mochinski
Russ Paschke

Airport Commission Members Not Present: Dave Millerbernd

Staff Present: Brent Mareck, City Administrator
Dave Meyer, Public Works Lead
Amanda Zeidler, Utility Billing & Payroll Clerk

- 1) Paschke called the meeting to order at 8:30 a.m.
- 2) Fasching motioned the approval of the February 24, 2009 Airport Commission Meeting minutes. Kubasch seconded. Motion carried.

3) Financial Report

Mareck gave the March, 2009 Financial Report.

4) Maintenance Report

Meyer gave the Maintenance Report.

- Removed the straw from the outside of the Airport Office
- Preparing the tractor to roll the runway

5) Old Business

a) 2009 Airport Improvement Project Bids

There were eleven bids submitted for the 2009 Airport Improvement Project. The lowest bid was from K.A. Witt Construction, Incorporated of New Prague, Minnesota. The total amount for base bid and alternate bid was \$150,386.31. The Winsted City Council awarded both projects to K.A. Witt Construction, Incorporated.

A pre-construction meeting is planned; however, a date has not been set. Input is needed from the Airport Commission members. Construction will begin approximately June 15, 2009.

Funding for this project has been awarded by the Federal Aviation Administration; however, a dollar amount has not been set. The City's grant application has been submitted to the Federal Aviation Administration.

b) Beacon

An update was given on the beacon project. The City of Winsted Public Works Department has constructed a shield to mount it to the pole on the bottom side of the light to deflect light away from the houses located near the airport. The shield has been installed but needs extensions on each side. Meyer and Mochinski will complete the project.

c) Land Leases / Improvement Fees

Mareck stated that all of the 2008 Improvement Fees have been paid. One lease is left to be signed. The hangar owner does not have insurance on the hangar. The 2009 Hangar Lease Payments and Improvement fees will be billed soon. All hangar owners are billed at the same time each year.

6) New Business

The appointment of a new Airport Commission member was discussed. Mareck stated that anyone interested in the position must approach Mayor Steve Stotko or Council Member Dave Mochinski. He or she should have some affiliation with the airport.

7) Other

There was no other business.

8) Adjournment

Kubasch motioned to adjourn. Fasching seconded. Motion carried. The meeting adjourned at 8:50 a.m.

Respectfully submitted,



Amanda Zeidler
Utility Billing & Payroll Clerk