

City of Winsted
Winsted Municipal Airport Commission
Winsted City Hall – Council Chambers
Tuesday, February 24, 2009
8:30 a.m.

Airport Commission Members Present:

Sarah Fasching
Kevin Kubasch
Dave Millerbernd
Dave Mochinski
Russ Paschke

Staff Present:

Brent Mareck, City Administrator
Dave Meyer, Public Works Lead
Amanda Zeidler, Utility Billing & Payroll Clerk
Jake Saulsbury, City Engineer

- 1) Paschke called the meeting to order at 8:30 a.m.
- 2) Fasching motioned the approval of the February 10, 2009 Airport Commission Meeting minutes. Kubasch seconded. Motion carried.
- 3) Financial Report
No Financial Report.
- 4) Maintenance Report
No Maintenance Report.
- 5) Old Business
 - a) Review Taxi-Way Improvement Plans and Specifications

A revised proposal was presented by Jake Saulsbury, engineer for Bolten and Menk, Incorporated. If the proposal is accepted by the Airport Commission, it can be presented to the Winsted City Council.

Saulsbury stated that he hoped the combined bid is at or below the reimbursement threshold for Federal Aviation Administration funding.

Millerbernd questioned how contractors are made aware of the project. Saulsbury informed the commissioners that a brief description of the project is printed in the *Herald-Journal* newspaper and the *Construction Bulletin*.

Saulsbury stated that the airport runway will be open, unless the alternate project is approved, at which time planes could potentially taxi on the turf, depending on the condition of the turf.

The project is tentatively planned to start the beginning of May, after road restrictions have been removed.

Fasching motioned to accept the Taxi-Way Improvement Plans and Specifications as presented and to present the proposal to the Winsted City Council. Millerbernd seconded. Motion carried.

b) Beacon

Meyer gave a report on the beacon project. The City of Winsted Public Works Department is going to create a shield that is roughly two (2) feet high, and mount it to the pole on the bottom side of the light to deflect light away from the neighboring houses.

6) New Business

There was no new business.

7) Other

- Lease agreements were discussed. Mareck stated that only one outstanding lease had been received prior to the Airport Commission meeting. He also stated that all 2008 lease payments had been received, but not signed lease agreements.
- Millerbernd inquired if Winstock has a lease on file for the field on the south end of the Airport property. The Commission discussed parking and fundraisers for the airport during Winstock in June, 2009. Mareck will confirm if Winstock has a lease on file with the City of Winsted for the land and report his findings at the April, 2009 Airport Commission meeting.

8) Adjournment

Kubasch motioned to adjourn. Fasching seconded. Motion carried. The meeting adjourned at 9:30 a.m.

Respectfully submitted,



Amanda Zeidler
Utility Billing & Payroll Clerk