

City of Winsted  
Winsted Municipal Airport Commission  
Winsted City Hall – Council Chambers  
Tuesday, December 9, 2008  
8:30 a.m.

Airport Commission Members Present: Gerald Boldt  
Kevin Kubasch  
Dave Millerbernd  
Dave Mochinski  
Russ Paschke

Commission Members Absent: Sarah Fasching

Staff Present: Brent Mareck, City Administrator  
Amanda Zeidler, Utility Billing & Payroll Clerk

- 1) Paschke called the meeting to order at 8:30 a.m.
- 2) Kubasch motioned the approval of the November 10, 2008 Airport Commission Meeting Minutes. Boldt seconded. Motion carried.
- 3) Financial Report  
The Financial Report was given.
- 4) Maintenance Report  
The Maintenance Report was not given. Dave Meyer was absent due to snow removal.  
Snow removal was discussed. Mareck suggested a meeting with the Public Works leads and a few Airport Commission members to discuss the best method for snow removal.
- 5) Old Business
  - a) Land Lease Agreement  
Mareck presented the proposed changes. Hangar owners did not submit any suggestions for changes to the lease agreement. A proposal was made to change the wording of the section titled “Snow Removal”.  
**Kubasch made a motion to change the wording of the Lease Agreement under item nine, section C, Snow Removal to read: “Snow will generally not be removed on weekends or holidays.” Millerbernd seconded the motion. Motion carried 5 – 0.**
  - b) 2008 Improvement Project  
The 2008 improvement project is not completed. The beacon will be installed in December, once all of the parts have arrived.
- 6) New Business
  - a) Review of December 3<sup>rd</sup> Council Meeting  
Mareck informed the commission members that the City Council approved for the City Engineers, Bolten and Menk, Incorporated, to finish the Winsted Municipal Airport Master Plan. He stated that the council approved plans and specifications for drainage and taxi-way improvements.
- 7) Other  
Mareck informed the commissioners with regret, of the resignation of Pastor Gerald Boldt from the Winsted Airport Commission. Paschke thanked Boldt for all of his contributions.

A new appointment must be made with the stipulation that the person is either a resident or business person in the City of Winsted. Mareck requested recommendations for the new appointment. The appointment will be discussed at the next Airport Commission meeting.

8) Adjournment

Millerbernd motioned to adjourn. Boldt seconded. Motion carried.

Respectfully submitted,

Amanda Zeidler  
Utility Billing & Payroll Clerk