

City of Winsted  
Airport Commission Meeting  
Winsted City Hall Council Chambers  
January 14, 2008  
6:00 p.m.

Airport Commission Members Present: Russ Paschke  
Kevin Kubasch  
Gerald Boldt  
Sarah Bisping

Staff Present: Dave Mochinski, Council Member  
Deb Boelter, City Clerk-Treasurer  
Sue Mueller, Utility Clerk  
Dave Meyer, Maintenance Lead

Airport Commission Members Absent: Dave Millerbernd

- 1) Paschke called the meeting to order at 6:00 p.m.
- 2) December 10, 2007 Airport Commission Special Meeting Minutes
- 3) Treasurer's Report
  - a) Account Balances – WAIVED
  - b) November, 2007 Financial Report

Boelter presented the November, 2007 Financial Report.

Boelter stated that Mareck is in the process of scheduling a workshop with the Mayor and City Council to discuss the future planning for the Winsted Municipal Airport.

- 4) Old Business
  - a) Land Lease Amendments –

Boldt asked if the \$4,500 airport access fee for new hanger construction could be paid over a period of five (5) years. Boelter stated that is something that could be discussed.

Boelter explained that the City Attorney is currently reviewing the proposed land lease and that it will be presented to the City Council after the City Attorney is finished reviewing it.

- b) Chili Feed – January 19, 2008

Paschke stated the Chili Feed is 11:00 am to 1:00 pm on January 19, 2008.

- c) Engineering Services

Boelter stated that the City Council has decided to contract with Bolton & Menk, Incorporated for engineering services.

5) New Business

a) Chairman and Vice Chairman Positions –

Boelter asked Winsted Airport Commission members who wanted to serve for the two year terms and four year terms.

1. Two (2) year terms:
  - a. Dave Millerbernd
  - b. Gerald Boldt
2. Four (4) year terms:
  - a. Sarah Bisping
  - b. Kevin Kubasch
  - c. Russ Paschke

Boelter stated that two Commission Members must agree to serve as Chairman and Vice-Chairman positions.

**Boldt motioned to appoint Paschke as Chairman and Kevin Kubasch as Co-Chairman, Bisping seconded. Motioned carried.**

b) Future meetings – Day and Time

A discussion was held about the day and time of the future Commission meetings.

**Bisping motioned to change the Winsted Airport Commission meetings to the second (2<sup>nd</sup>) Tuesday of each month at 8:30 a.m. Kubasch seconded. Motion carried.**

6) Other

a) 2008 Capital Improvement Plan (C.I.P.)

Boelter reviewed the 2008 Capital Improvement Plan (C.I.P.)

Bisping asked in order to get the matching funds for the airport runway how can the \$75,000 be raised. Kubasch stated possibly private individuals would be willing or there could be other options. Bisping asked if other towns have gone through this. Boelter stated yes.

7) Adjournment

**Kubasch motioned to adjourn. Boldt seconded. Motion carried.**

Respectfully submitted,

Susan Mueller  
Utility Clerk