

City of Winsted
Winsted Municipal Airport Commission
Winsted City Hall Council Chambers
Tuesday, October 20, 2009
8:30 a.m.

Airport Commission Members Present: Russ Paschke
Kevin Kubasch
Dave Millerbernd
Dave Mochinski

Airport Commission Members Absent: Sarah Fasching

Staff Present: Brent Mareck, City Administrator
Dave Meyer, Public Works Lead
Amanda Zeidler, Utility Billing & Payroll Clerk

1) Paschke called the meeting to order at 8:30 a.m.

2) Airport Commission Meeting Minutes

a) August 11, 2009

Kubasch motioned to approve the August 11, 2009 Airport Commission Meeting minutes. Millerbernd seconded. Motion carried.

3) Financial Report

Mareck presented the September, 2009 Financial Report.

Millerbernd motioned to approve the September, 2009 Financial Report. Kubasch seconded. Motion carried.

4) Maintenance Report

Meyer presented the Maintenance Report and reported on the following:

- He has been meeting with the inspector for the 2009 Airport Improvement Project.
- Public Works made repairs to the fence at the airport.
- Millerbernd made a request for Public Works to fix light pole number one (1). The light turns on and off. Millerbernd stated that Ralph Diers would replace the fixture if the City of Winsted provides the lamp.
- Kubasch mentioned that prior to construction during the 2009 Improvement Project; there was a swail on the southern-most taxi way to drain water to the east. Meyer stated that Witt Construction, Inc. is planning to restore the drainage area when the weather is fit.

Kubasch motioned to approve the Maintenance Report. Millerbernd seconded. Motion carried.

5) Old Business

a) Airport Construction Report

Meyer gave an update on the 2009 Airport Improvement Project. He said a walk-through has been completed and there are not any major, outstanding issues. The issues that remain are weather-related.

b) Capital Improvement Plan

Mareck stated that the City Council approved the Airport Capital Improvement Plan. The City will move forward with the Capital Improvement Plan for 2010.

6) New Business.

a) Sky Diving Agreement – Joe Johnson

Mareck reviewed the proposed Skydiving Lease Agreement, as well as suggestions from Watson regarding the agreement. The main points included that the lease has a three year term and can be terminated by either party, there are minimum insurance requirements, and the lease rate will be \$2,500.00 per year for the Drop-Zone area.

There was discussion regarding the Hours of Operation and the Lease Rate.

A motion was made by Kubasch to agree to the changes in the agreement between Joe Johnson and the City of Winsted; and accept the changes from Marcus Watson, Bolton and Menk, Incorporated, with the exception of the Hours of Operation, which will read 30 minutes after sunrise and 30 minutes before sunset; and change the Annual Lease Rate from \$2,500 to \$4,500 per year. Millerbernd seconded. Motion carried.

7) Other Business.

a) Winstock and Higher Ground Land Lease

The Commission discussed the rate charged by the City for the use of the Airport during the Winstock and Higher Ground Music Festivals.

Millerbernd made a motion to recommend a 3-year lease at a lease rate of \$2,000.00 per event to lease City property between the Airport hangars and 230th Street for Winstock and Higher Ground Music Festivals and use the revenue for future improvements. Kubasch seconded. Motion carried.

b) Winsted Municipal Airport Open House

The Commission formally thanked the Winsted Police Chief, Winsted First Responders, Winsted Volunteer Fire Department and Mayor Stotko, who presented a plaque to Russ Paschke for his years of service. They also thanked the Med Vac Helicopter crew, Winsted Boy Scouts and everyone else who helped out, for taking time to be at the Winsted Municipal Airport Open House. Mochinski also thanked everyone who planned the Open House.

8) Adjournment

Kubasch motioned to adjourn. Millerbernd seconded. Motion carried.

Respectfully submitted,

Amanda Zeidler
Utility Billing & Payroll Clerk