

City of Winsted  
Winsted Municipal Airport Commission  
Winsted Municipal Airport Administration Building  
Tuesday, August 11, 2009  
8:30 a.m.

Airport Commission Members Present: Russ Paschke  
Kevin Kubasch  
Dave Millerbernd  
Sarah Fasching

Airport Commission Members Absent: Dave Mochinski

Staff Present: Brent Mareck, City Administrator  
Dave Meyer, Public Works Lead  
Deborah R. Boelter, City Clerk-Treasurer

1) Paschke called the meeting to order at 8:30 a.m.

2) Airport Commission Meeting Minutes

a) July 14, 2009

**Fasching motioned to approve the July 14, 2009 Airport Commission Meeting minutes. Kubasch seconded. Motion carried 4-0.**

3) Financial Report

Mareck gave the July, 2009 Financial Report.

The Winsted Municipal Airport Commission discussed the tie-down fee. It is currently \$10 per month. The Commission members would like to discuss increasing the fee after the 2009 Airport Improvement Project is complete and the new tie-downs are installed.

4) Maintenance Report

Meyer gave the Maintenance Report and reported on the following:

- Due to the construction of the 2009 Airport Improvement Project, there has been a decrease in gas sales.

5) Old Business

a) Construction Report – Bolton and Menk, Incorporated

The City of Winsted's Engineer Jake Saulsbury, Bolton and Menk, Incorporated, gave an update on the 2009 Airport Improvement Project.

b) Sky Diving Operation Update

Mareck reported that he has contacted other Airports to inquire about the Sky Diving Operations being conducted from their airports. Maynard Stensrud, Waseca Airport, shared positive comments with Mareck.

Mareck is waiting for the Hutchinson Airport to return his call regarding their Sky Diving Operation.

Mareck stated that he did receive confirmation from the Federal Aviation Administration (FAA), that operating a Sky Diving Operation from the Winsted Municipal Airport will not impact its entitlement grant funding. They did inform Mareck that the sky divers are not allowed to land

on the runway.

Mareck stated that Joe Johnson will be attending the September 1, 2009 City Council meeting to present his Sky Diving Operation proposal to the City Council.

The Airport Commission members discussed the Sky Diving Operation proposal. They presented their concerns regarding the safety of aviation operations near the runway.

**Paschke motioned to recommend to the Winsted City Council that they not pursue a Sky Diving Operation agreement with Joe Johnson based on safety issues concerning airport runway landings and in adequate landing areas. Millerbernd seconded. Motion carried 4-0.**

- 6) No New Business.
- 7) No Other Business.
- 8) Adjournment

**Kubasch motioned to adjourn. Millerbernd seconded. Motion carried 4-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer