



183 Main Avenue West / PO Box 126
Winsted, MN 55395
(320) 485-2366

A G E N D A

WINSTED CITY COUNCIL MEETING Regular Meeting - 7:00 PM May 17, 2005

- 1) MAYOR CALL THE MEETING TO ORDER
- 2) CONSENT AGENDA –

Consider a motion to adopt the Consent Agenda:

ITEMS LISTED BELOW ARE CONSIDERED ROUTINE AND NON-CONTROVERSIAL BY THE COUNCIL. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS REQUESTED BY A COUNCIL MEMBER, STAFF, OR CITIZEN. IF REMOVED, THE ITEM WILL BE DISCUSSED AT THE END OF THE REGULAR AGENDA.

- a) Minutes – Board of Review – May 4, 2005
- b) Minutes – City Council Meeting – May 4, 2005
- c) Minutes – City Council Workshop – May 10, 2005
- d) Internship Appointment – Jennifer Nash

A motion to appoint Jennifer Nash as the Administration Intern at a rate of \$8 per hour. Nash will start on Monday, June 13th, 2005.

- e) In Car Video Camera – Police Department

To purchase a digital in car video system from Watch Guard, for the purchase price of \$5,579. This camera shall be placed in the new squad car. Of the purchase price, four thousand four hundred forty four dollars will be paid for by a LLEBG 2005 project grant; five hundred will be paid for by a Safe & Sober Grant; and the remainder will be paid for from the Capital Improvement Fund.

Permission to allow LJR Services of Dassel to set-up the 2005 squad car. This set-up will include the transfer of equipment from the 2001 squad car to the new 2005 squad car, the purchase of necessary replacement parts/equipment, and the new purchase of a transport prisoner seat/cage/dual gun lock set for the package price of \$1,325. The total cost of this squad set-up should not exceed \$5,600. The necessary money to do this project has been set aside in the Capital Equipment Fund.

g) Police Investigation – City of Brownton

The City Attorney from Brownton has requested that the Winsted Police Department assist them in conducting a police officer misconduct investigation. Brownton has contacted the Winsted Police Department regarding the investigation because having McLeod County Sheriff’s Department investigate the case would be a conflict of interest. The Winsted Police Department is requesting approval to do the investigation for the City of Brownton. The investigator assigned to the case would be Chief Henrich.

h) Claims

3) SPECIAL PRESENTATIONS

None

4) DEPARTMENT REPORTS

a) City Administrator*

5) PUBLIC HEARINGS

None

6) OLD BUSINESS

a) Employee Salary Scale

Consider a motion to adopt the changes made to the City of Winsted “Salary Scale.”

7) NEW BUSINESS

a) Employee Drug and Alcohol Policy

Consider a motion to repeal the existing Drug and Alcohol Policy and adopt the proposed Drug and Alcohol Policy.

b) Sewer Camera – Expenditure – Public Works

Consider a motion to accept the bid submitted by Infratech of \$5,385 (plus tax) for the purchase of a sewer camera.

c) Water Tower Cleaning – Public Works

Consider a motion to accept the bid submitted by LiquiVision Technology Diving Services of \$ 3,950 (plus tax) for the interior cleaning of the water tower.

d) Audio and Video Equipment (Installation) – Local Access Channel

Consider a motion to accept the bid from Dostal Electronics to install AV equipment for the Council Chambers at \$2,370.36.

f) Budget Goals and Expectations – City Administrator*

Presentation by the City Administrator on 2006 Budget Goals and Expectations.

8) OTHER

9) ADJOURN

Upcoming Meetings/Events:

City Center Focus Group – May 18th – 7 PM
Planning Commission – May 19th – 7 PM
Special City Council Meeting – May 31st – 7 PM
Downtown Renewal Commission – June 2nd – 5 PM
Airport Commission – June 2nd – 7 PM
City Council Workshop (Clerk) – June 7th – 6:15 PM
City Council – June 7th – 7 PM
Lake Association – June 13th – 7 PM

*** Denotes no supporting information included in the packet.**