A G E N D A

WINSTED CITY COUNCIL MEETING
Regular Meeting – 6:00 PM
March 20, 2007

1) **MAYOR CALL THE MEETING TO ORDER**

   a) **Pledge of Allegiance**

2) **CONSENT AGENDA**

   Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

   a) **Minutes – Regular City Council Meeting – March 6, 2007**

   b) **Workshop – City Council**

   Schedule a workshop for April 3, 2007 at 5:15 p.m. to discuss revisions to the Employee Personnel Policy.

   c) **Change Order #4 – Public Works Building**

   Approve Change Order #4 for the Public Works Building to add a hard water line and faucet for $210.

   d) **Salary Step Increase – Jeremiah Jessen**

   Authorize a salary step increase for Jeremiah Jessen, based upon a satisfactory review and recommendation by Chief Mike Henrich.

   e) **Time Clock – Public Works Department**

   Authorize the removal of the time clock at the Public Works Department.
   (A timesheet is used to account for hours and the time clock is a duplication of that effort)

f) **Financial Report – February, 2007**

g) **Building Permit Report – February, 2007**

h) **Claims**

3) **PUBLIC HEARINGS**

a) **Intoxicating Liquor Ordinance**

A motion to adopt Ordinance O-07-03 amending the Intoxicating Liquor Ordinance in the City of Winsted.

b) **2007 Fee Schedule**

A motion to adopt Ordinance O-07-04 setting the 2007 Fee Schedule for the City of Winsted.

4) **OLD BUSINESS**

a) **On-Street Parking - Campers and Trailers – Council Member Ollig***

Discussion of findings from a meeting held with owners of campers and trailers.

5) **NEW BUSINESS**

a) **Resolution R-07-07 – Compliance with Reimbursement Bond Regulations**

A motion to adopt Resolution R-07-07 establishing procedures relating to compliance with reimbursement bond regulations under the Internal Revenue Code.

b) **Business Subsidy Policy**

A motion to amend the City of Winsted's Business Subsidy Policy to set the minimum job creation/retention requirement at 10 employees and the minimum wage/benefit requirement at $12.

c) **Appliance Recycling – Winsted Brush Site**

Authorize the City of Winsted's participation in the McLeod County recycling program at the Winsted Brush Site.

d) **Easement Request – Papa Tom's Bar & Grill**

Authorize/Deny an easement request from Papa Tom's Bar & Grill of approximately 2 ½ ft. into Main Avenue West for the placement of an exhaust vent on the south side of the building.

e) **City Goals and Leadership Retreat**

A motion to adopt the "Executive Summary" of the "City of Winsted's Leadership, Planning and Team Building Retreat"; specifically including the 2007 Goals, City of Winsted Mission Statement and City of Winsted Values Statement.

f) 2007 Squad Equipment and Install

A motion to accept the bid from LJR Services for police equipment not to exceed $6,981 and labor costs to install/remove squad equipment not to exceed $1,995.

6)   DEPARTMENT REPORTS

a) City Clerk*

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through.   If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

Upcoming Meetings/Events:

March 26th – City Center/Promenade Design Committee – 6:00 p.m.
March 27th – Joint Meeting Fire Department – 6:00 p.m.
April 3rd – City Council Workshop – 5:15 p.m.
April 3rd – City Council – 6:00 p.m.

* Denotes no supporting information included in the packet