



BOLTON & MENK, INC.®

Consulting Engineers & Surveyors

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MEMORANDUM

Date: August 27, 2010
To: Property Owner / Resident
From: Jake Saulsbury, City Engineer
CC: Andrew Elbert, City Administrator
John Brunkhorst, County Engineer
Subject: Project Start-up

Construction activities for the C.R. 116 / 3rd Street South Improvement Project are anticipated to begin in the near future. The work will start with the relocation of the gas main on 4th Street North the week of August 30th. Shortly after Labor Day additional items will occur, such as, curb removal, tree removal, pavement milling/removal, and watermain and storm sewer installation.

Local access will be maintained to the extent practical. Short interruptions to driveway access should be expected during normal construction activity. Longer interruptions to driveway access may occur if the curb/apron in front of your driveway is being replaced. Short interruptions to your water service may also occur. You will be notified via a flier or a phone call of any anticipated interruption to your driveway or your water service. That contact will be made through Art Taylor or the contractor. Art is the onsite representative who will be overseeing the construction of this project and will be onsite daily during construction operations.

The intent is to complete this project in a neat and timely manner with minimal inconvenience to you. Please contact Art or myself if you have any questions or if you require special access needs. Our contact info is as follows:

Art Taylor, Onsite Contact (612)756-2048 mobile artta@bolton-menk.com

Jake Saulsbury, City Engineer (952)448-8838 office jakesa@bolton-menk.com

The anticipated completion date of this project is mid-November with some work on the north end and some minor restoration items to occur next spring. Your cooperation as this project proceeds is appreciated.