



CITY COUNCIL – MEETING AGENDA
January 3, 2012 – 6:00 PM
City Council Chambers – Winsted City Hall

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

b) Years of Service Recognition – Dave Meyer – Ten (10) Years *

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council – Work Session – December 20, 2011

b) Salary Step Increase – Mike Henrich *

Authorize a salary step increase for Mike Henrich (Police Chief) effective January 1, 2012.

c) Salary Step Increase – Dave Meyer *

Authorize a salary step increase for Dave Meyer (Public Works) effective January 2, 2012.

d) Park Commission Resignation – Cheryl Sutton*

Accept the resignation of Cheryl Sutton from the Park Commission.

e) 2012 Appointments

Approve the City of Winsted’s 2012 official appointments.

f) Meeting Reschedule – Airport Commission – January 10, 2012

Authorize the rescheduling of the January Airport Commission meeting to Tuesday, January 10, 2012 at 6:30 p.m. at the Winsted Municipal Airport.

g) Appointment – Julie Guggemos– Temporary Administrative Assistant*

Authorize the hiring and appointment of Julie Guggemos to part-time temporary Administrative Assistant at \$10 per hour.

h) Appointment – Peggy Mahlstedt– Temporary Administrative Assistant*

Authorize the hiring and appointment of Peggy Mahlstedt to part-time temporary Administrative Assistant at \$10 per hour.

i) Claims*

Approve the claims list for January 3, 2012.

j) Flagship Bank of Winsted – Pledged Securities

Approve the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of December, 2011.

k) Airport Commission Resignation – Dave Millerbernd*

Accept the resignation of Dave Millerbernd from the Airport Commission.

3) PUBLIC HEARINGS

a) Ordinance O-12-01 – Fee Schedule

Consider a motion to approve Ordinance O-12-01 adopting the 2012 Fee Schedule for the City of Winsted.

4) OLD BUSINESS

a) Schedule Public Hearing – McLeod Cooperative Power Association Electric Distribution Franchise Ordinance

Consider a motion to schedule a public hearing for January 17, 2012 at 6:00 p.m. to consider adopting amendments to the McLeod Cooperative Power Association Electric Distribution Franchise Ordinance.

b) Assessment Policy Amendments

Consider a motion to amend the City of Winsted Assessment Policy.

c) Memorandum of Understanding – Darrin Mason *

Consider a motion to extend a Memorandum of Understanding with Darrin Mason for flight instruction services at the Winsted Municipal Airport.

5) NEW BUSINESS

a) Minutes – City Council – Regular Meeting – December 20, 2011

Consider a motion to approve the minutes of the December 20, 2011 City Council meeting with an amendment to the motion for item “c” under Public Hearings to read “adopt Ordinance O-11-12 amending the City’s Gas Energy Franchise Ordinance through repeal and replacement of Section 403.020 of the City Code.”

b) 2012 Work Plan

Consider a motion to adopt the 2012 Work Plan.

6) DEPARTMENT REPORTS

a) Public Works Department*

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

*** Denotes no supporting information included in the packet.**

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~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~