



**CITY COUNCIL – MEETING AGENDA
December 20, 2011 – 6:00 PM
City Council Chambers – Winsted City Hall**

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

b) Special Presentation *

Annual City Awards

City of Winsted - “Employee of the Year”*

a) Amanda Zeidler

“Don C. Guggemos Sr.” Community Service Awards: *

a) Glenn’s Super Valu Foods - Business

b) Cub Scouts Pack 399 - Organization

c) Susan Kegler - Individual

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council – Work Session – December 6, 2011

b) Minutes – City Council – Regular Meeting – December 6, 2011

c) Minutes – November 8, 2011 Winsted Municipal Airport Commission Meeting

Accept the minutes of the November 8, 2011 Winsted Municipal Airport Commission Meeting.

d) Minutes – November 10, 2011 Park Commission Meeting

Accept the minutes of the November 10, 2011 Park Commission Meeting.

e) Schedule Public Hearing – Fee Schedule Ordinance *

Schedule a public hearing for January 3, 2012 at 6:00 p.m. to consider adopting amendments to the Fee Schedule Ordinance.

f) 4M Funds – Notification To Broker and Certification by Broker

Authorize Voyager Asset Management, Incorporated to invest the City of Winsted's 4M Fund in those investments pursuant to Minnesota State Statutes for the year 2012.

g) 4M Funds – Notification To Broker and Certification by Broker

Authorize RBC Dain Rauscher to invest the City of Winsted's 4M Fund in those investments pursuant to Minnesota State Statutes for the year 2012.

h) Northland Securities, Incorporated – Notification To Broker and Certification by Broker

Authorize Northland Securities, Incorporated to invest the City of Winsted's funds in those investments pursuant to Minnesota State Statutes for the year 2012.

i) Northland Securities, Incorporated – Notification To Broker and Certification by Broker

Authorize Northland Securities, Incorporated to invest the City of Winsted Economic Development Authority's (EDA) funds in those investments pursuant to Minnesota State Statutes for the year 2012.

j) Resolution R-11-44 - Winsted Volunteer Fire Department Relief Association – Gambling Contribution

Adopt Resolution R-11-44 to accept a contribution from gambling proceeds from the Winsted Volunteer Fire Department Relief Association in the amount not to exceed \$8,000 to be dedicated to the Winsted Volunteer Fire Department's Capital Equipment Fund.

k) 2012 Property and Casualty Insurance Renewal Contract: Liability Insurance Coverage – Waiver Form

Authorize the City of Winsted to not waive the monetary limits on municipal tort liability established by Minnesota State Statutes 466.04 for the 2012 Property and Casualty insurance contract.

l) 2012 Property and Casualty Insurance Renewal Contract: No-Fault Sewer Back-Up Insurance Coverage *

Authorize the City of Winsted not to purchase No-Fault Sewer Back-Up insurance

coverage for the 2012 Property and Casualty insurance contract.

m) 2012 Property and Casualty Insurance Renewal Contract: Medical Payment Insurance Coverage *

Authorize the City of Winsted not to purchase medical payment coverage for the 2012 Property and Casualty insurance contract.

n) 2012 Property and Casualty Insurance Renewal Contract: Excess Liability Insurance *

Authorize the City of Winsted to purchase \$1,000,000 in excess liability coverage for the 2012 Property and Casualty insurance contract.

o) Resolution R-11-45 – 2010 Audit Action Plan

Adopt Resolution R-11-45 authorizing the adoption of the 2010 Audit Action Plan and Fund Balance Classifications Policy.

p) Resolution R-11-46 – 2011 Budget Amendments

Adopt Resolution R-11-46 approving amendments to the 2011 Budget.

q) Engineering Services

Approve the fee schedule for engineering services with Bolton and Menk, Incorporated.

r) November, 2011 Financial Report

Approve the November, 2011 Financial Report.

s) November, 2011 Building Permit Report

Approve the November, 2011 Building Permit Report.

t) Claims

Approve the Claims List for December 20, 2011.

3) PUBLIC HEARINGS

a) Public Hearing – Electric Distribution Franchise Ordinance

Consider a motion to adopt Ordinance O-11-10 amending the City's Electric Distribution Franchise Ordinance through repeal and replacement of Section 402 of the City Code.

b) Public Hearing – McLeod Cooperative Power Association Electric Distribution Franchise Ordinance

Consider a motion to adopt Ordinance O-11-11 amending the City's McLeod Cooperative Power Association Electric Distribution Franchise Ordinance through repeal and replacement of Section 406 of the City Code.

c) Public Hearing – Gas Energy Franchise Ordinance

Consider a motion to adopt Ordinance O-11-12 amending the City’s Gas Energy Franchise Ordinance through repeal and replacement of Section 403 of the City Code.

4) OLD BUSINESS

5) NEW BUSINESS

a) 2012 Levy – Resolution R-11-47

Consider a motion to adopt Resolution R-11-47 certifying the 2012 Tax Levy in the amount of \$1,117,629.

b) 2012 Budget – Resolution R-11-48

Consider a motion to adopt Resolution R-11-48 approving the 2012 Budget.

c) Assessment Policy – Recommended Revisions

Consider a motion to amend the Assessment Policy as recommended by the City Engineer.

d) Agreement for Specialized Aviation Service Operation (SASO) – Darrin Mason

Consider a motion to approve an agreement with Darrin Mason to authorize a flight instruction Specialized Aviation Service Operation (SASO) at the Winsted Municipal Airport.

e) Agreement for Specialized Aviation Service Operation (SASO) – Rod Ibis

Consider a motion to approve an agreement with Rod Ibis to authorize an aircraft dealer Specialized Aviation Service Operation (SASO) at the Winsted Municipal Airport.

f) Library Lease Agreement – Donald F. Bayerl and Robert J. Bayerl

Consider a motion to authorize the City Administrator to execute a lease agreement with Donald F. Bayerl and Robert J. Bayerl for the Winsted Library.

6) DEPARTMENT REPORTS

a) Police Department

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

*** Denotes no supporting information included in the packet.**

Winsted City Hall

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Winsted, MN 55395

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www.winsted.mn.us

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~