

City of Winsted
City Council Work Session
Lewis Room
Wednesday, November 7, 2012
5:00 p.m.

Present: Mayor Steve Stotko
Council Member Tom Ollig
Council Member Bonnie Quast
Council Member Dave Mochinski
Council Member George Schulenberg

Staff Present: Brad Martens, City Administrator
Deborah R. Boelter, City Clerk-Treasurer

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. 2013 Winsted Municipal Airport Budget

Mr. Martens presented a draft budget for the Winsted Municipal Airport for the year 2013. He continued by stating that in the draft budget a \$5,700 deficit exists; mostly due to moving five percent (5%) of the Public Works Department employee's salaries to the Winsted Municipal Airport budget in the year 2013.

Mr. Martens stated that there will need to be a reduction in expenditures and/or additional revenue is needed to eliminate the \$5,700 deficit. He continued by stating that limited options exist for expenditure reduction as most expenses are required and/or fixed.

Mr. Martens presented some possible options to increase revenues in the Winsted Municipal Airport's year 2013 budget:

- Increase the fuel surcharge from \$0.50 per gallon of fuel sold to \$0.60 per gallon of fuel sold.
- Increase the Land Lease from \$0.18 per square foot to \$0.19 per square foot. The rate has not been increased since prior to 1988. The Lease agreements only allow for a ten percent (10%) increase.
- Increase the rent from Winstock Country Music Festival.
- Increase the drop zone fee for Westside Skydivers.
- Charge for farming the land south of the existing hangars and north of runway.
- Add a snowplowing fee.

Mr. Martens asked for City Council direction on how to proceed in order to eliminate the \$5,700 budget deficit in the draft year 2013 Winsted Municipal Airport budget.

The City Council discussed the drop zone fee for Westside Skydivers. They agreed that they would like to increase the annual fee that Westside Skydivers is paying for the drop zone at the Winsted Municipal Airport.

Council Member Ollig stated that he would discuss with the Winstock Country Music Festival Committee a proposal to increase the annual rent from \$1,000 to \$1,500 for the Winsted Municipal Airport property. Council Member Ollig asked the City Council if they approved of an increase to the rent from \$1,000 to \$1,500. They discussed and agreed with the proposed increase.

The City Council discussed the renewal of Westside Skydivers' contract that ends on December 31, 2012. Mr. Martens stated that he has been discussing the terms of a new contract with Mr. Joe Johnson, owner of Westside Skydivers, and the City Attorney is currently drafting a new contract. He continued by stating that a draft will be presented to the City Council at a future Work Session.

III. 2012 Work Plan – Review of Quarter Three

Mr. Martens presented the third quarter update on the 2012 Work Plan.

The City Council discussed the location for the installation of a salt storage shed.

Mayor Stotko asked Mr. Martens if there will be a Goal Setting Retreat with the City Council and staff in the year 2013. Mr. Martens stated yes. He continued by stating that he is in the process of preparing an agenda and plans to conduct the Retreat himself.

The City Council discussed and agreed that Mr. Martens should conduct the year 2013 Goal Setting Retreat.

IV. Park Commission Meetings – Televising Discussion

Mr. Martens stated that members of the Park Commission have requested that staff approach the City Council and request that the Park Commission meetings are no longer televised. A few members of the Park Commission feel that better discussion could take place if meetings were held in the Lewis Room. Additionally, a few of the Commissioners have said that they know of persons interested in serving on the Commission but do not wish to be on television.

Mr. Martens asked the City Council to discuss the possibility of not televising the meetings. He continued by stating that it has been requested to discuss the same concern of televising the Winsted Municipal Airport Commission meetings.

Mr. Martens stated that no request exists to not televise the Planning Commission as this Commission holds Public Hearings and takes other formal action as allowed by ordinance.

The City Council discussed the televising of the various Commission meetings.

Ms. Boelter recommended that the television in the Council Chambers be turned off while the Commission meetings are being conducted. She continued by stating that if the Commission members cannot see themselves on the television, they may not be as apprehensive to talk. The City Council discussed Ms. Boelter's recommendation and they agreed that they would like to continue televising the Commission meetings in the Council Chambers; but, to have the television in the Council Chambers turned off during the meetings.

V. City Marketing Opportunity

Mr. Martens stated that Council Member Quast informed him of an opportunity that exists to market the Winsted community to those traveling on State Highway Seven (7). The opportunity is to advertise Winsted on the side of a semi-trailer on a property located on the north side of State Highway Seven (7) between McLeod County Road Nine (9) and McLeod County Road One (1).

Council Member Quast presented her marketing proposal.

The City Council discussed the marketing proposal.

VI. Property Update – 171 McLeod Avenue West

Mr. Martens stated that the October 31, 2012 deadline has passed in which Ms. Sandra Hecker was required to remove all personal property from her home at 171 McLeod Avenue West.

Mr. Martens stated that staff did receive a voicemail message from Ms. Hecker on October 31, 2012 stating she has been unable to remove all personal property and that the City "will not" remove the structure until she is able to do so.

Mr. Martens stated that he has consulted with the City Attorney and at this point the City is able to take the action of demolition. The City has made every possible effort to help the property owner with the issue including three (3) personal meetings explaining the situation and many formal communications.

The City Council discussed and directed Mr. Martens to proceed with the demolition of the house at 171 McLeod Avenue West.

VII. Other

a) 2012 General Election

Mr. Martens shared his appreciation for the job that Ms. Boelter, Ms. Raquel Kirchoff and Ms. Amanda Zeidler did in preparing for and conducting the 2012 General Election.

b) Special City Council Work Session – Friday, November 9, 2012

Mr. Martens reminded the City Council that a Special City Council Work Session has been scheduled for Friday, November 9, 2012 at 3:00 p.m. in the Lewis Room at City Hall to discuss the Luce Line State Trail.

VIII. Adjourn

Council Member Ollig motioned to adjourn the meeting. Council Member Quast seconded the motion. Motion carried 5-0.

The meeting was adjourned at 5:50 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, MCMC
City Clerk-Treasurer
City of Winsted