

City of Winsted  
City Council Work Session  
Lewis Room  
October 5, 2010  
5:20 p.m.

Present: Mayor Steve Stotko  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member Tom Wiemiller  
Council Member Dave Mochinski

Staff Present: Andrew Elbert, City Administrator  
Deb Boelter, City Clerk-Treasurer  
Fran Eggert, City Attorney  
Dave Meyer, Maintenance Lead

**I. Call to Order**

Mayor Stotko called the meeting to order at 5:20 p.m.

**II. Peddler's Ordinance Update Discussion**

Elbert stated that as another source of revenue for the City of Winsted, Council Member Mochinski asked City staff to evaluate the Peddler's Ordinance to determine if there are peddlers, transient merchants and/or solicitors that can be required to be licensed by the City.

The City Council discussed and agreed that some of the vendors that do business in the City of Winsted, Mochinski gave the example of Schwan's Delivery, do take away the sale of certain products from the local businesses.

Elbert stated that he will review the Peddler's Ordinance and present a template for the City Council to consider.

**III. Liquor Ordinance Meeting Discussion**

Boelter and Eggert presented a proposal to charge Keg's Bar and Grill, 121-1<sup>st</sup> Street North, with an administrative cost charge due to the fact that a representative did not attend the mandatory Alcohol Licensure Forum on Monday, September 27, 2010. Eggert stated that it is a violation of the City's ordinance when a representative from the individual licensed liquor establishments does not attend the mandatory meeting.

The City Council discussed and agreed that there should be an administrative cost charge of \$300. They directed Elbert to have the charge listed on the Consent Agenda at the October 19, 2010 Regular City Council meeting for approval. Eggert stated that the Consent Agenda approval should also state that a representative from Keg's Bar and Grill must attend another scheduled Alcohol Licensure Forum in 2010.

The City Council directed Elbert to contact the licensed liquor establishment owners and inform them of the decision the City Council made regarding Keg's Bar and Grill not attending the forum they all attended.

**IV. General Project Updates**

**a) McLeod County Road 116 Turnback Project**

Elbert stated that he will continue to keep the City Council and staff informed of the progress of the McLeod County Road 116 Turnback Project through electronic memos. He also stated that the same information is being put on the City's website to keep residents informed.

**b) Well House Controller Replacement**

Elbert and Meyer presented the proposed quotes for the well house controller replacement.

Meyer stated that a portion of the project will be covered by the City's insurance per conversations with Ron Traeger, League of Minnesota Cities Insurance Trust (LMCIT) adjuster. Traeger told Meyer that a representative from Quality Control and Integration, Incorporated evaluated the damage and stated that it was due to a power surge or a lightning strike; therefore, it would be covered by insurance.

**c) Ice Skating Rink**

Elbert presented the proposed contract to install an ice skating rink on the Herald Journal property. The contract would be between the City of Winsted and the Herald Journal Properties, Limited Liability Company (LLC).

Mayor Stotko asked if the terms under section 3. MAINTENANCE that state, "During the summer months TENANT shall keep grasses and vegetation mowed to the length of a normal residential lawn" could be removed. The City Council discussed and agreed that it should be removed. Eggert stated that he would remove it from the agreement.

The City Council discussed lighting options at the site of the ice skating rink. If lighting is needed, Elbert stated that it may be more cost effective to add a light to the Herald Journal instead of adding a separate light pole. Ollig stated that he would discuss lighting at the ice skating rink with the Winsted Area Chamber of Commerce and they may be willing to fund it.

The City Council also asked Elbert what the City was considering for a warming house at the site. Elbert stated that the City could possibly use the small shelter that is used at the brush site by the brush site monitor.

Due to budget constraints, Elbert recommended that the City operate the ice skating rink as is for the 2010 and 2011 winter season and consider budgeting for lighting and a warming house in 2011.

**d) Small Cities Development Grant**

Elbert stated that he will be meeting with Shannon Sweeney, David Drown and Associates, to review the Small Cities Development Grant and consider options for providing financing to encourage downtown businesses to make improvements to their buildings.

**e) Sewer Issue – 560-4<sup>th</sup> Street North**

Elbert reported that the residents living at 560-4<sup>th</sup> Street North have had to move out of their home due to a sewer back-up. Elbert stated that the back-up appears to be the result of a sewer line being cut by the contractor working on the McLeod County Road 116 Turnback project.

Elbert stated that he is taking whatever steps necessary to have the issue addressed immediately so the residents can move back into their home. He also stated that he is working with the City's engineer, Jake Saulsbury, Bolton and Menk, Incorporated to obtain restitution from the contractor.

The City Council discussed and agreed that Elbert should have the issue rectified immediately.

**V. Adjourn**

**Wiemiller motioned to adjourn. Mochinski seconded. Motion carried 5-0.**

Respectfully submitted,

Deborah R. Boelter  
City Clerk-Treasurer