

City of Winsted
City Council Work Session
Lewis Room
August 16, 2011
5:00 p.m.

Present: Mayor Steve Stotko
Council Member Bonnie Quast
Council Member Dave Mochinski
Council Member George Schulenberg

Absent: Council Member Tom Ollig

Staff Present: Brad Martens, City Administrator
Deb Boelter, City Clerk-Treasurer

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Franchise Fee Discussion/2012 Budget Update

Martens distributed a spreadsheet detailing franchise fee options for the City Council to consider that would provide additional revenue for the City of Winsted's General Fund.

Martens presented the process for adopting a franchise fee in the City of Winsted.

The City Council discussed and recommended that Martens pursue the implementation of franchise fees, obtain applicable information and present it to the City Council in the future.

Martens presented the status of the current 2012 General Fund budget planning.

Martens asked the City Council if they would like to schedule a Work Session on August 30, 2011 at 5:00 p.m. to review the proposed 2012 General Fund Budget. The City Council discussed and directed Martens to schedule the Work Session.

III. City Council Goal Setting Session

Martens presented the proposed agenda for the August 23, 2011 Goal Setting session.

IV. Tire Purchase for Payloader

Martens presented the quotes for the tire purchase for the Public Works Department's payloader.

V. Site Plan Review – Tetra Pak Expansion

Martens presented the Site Plan review for Tetra Pak's proposed expansion. Martens stated that it has been reviewed by the Planning Commission at their August 10th, 2011 and recommended for City Council approval with certain conditions.

The City Council discussed the conditions presented by the Planning Commission.

VI. Athletic Field Use Policy

Martens presented the proposed Athletic Field Use Policy. Martens stated that the intention of the Policy is to give Winsted sports teams priority on the City's athletic fields.

VII. City Attorney Agreement

Martens stated that he did have a meeting with the City Attorney, Fran Eggert, to discuss his agreement and options to consider to reduce his fee to the City of Winsted.

Martens recommended that the City of Winsted have an agreement with Eggert that details the City's expectations of him and would also like to see his attendance at City Council meetings reduced.

The City Council discussed and asked Martens to prepare something now and have it as part of the 2012 General Fund budget discussions.

VIII. Other

a) International City/County Management Association Annual Conference

Martens stated that the International City/County Management Association's (ICMA) Annual Conference is September 18 to 21, 2011 in Milwaukee, Wisconsin and he asked the City Council to consider allowing him to attend. He stated that the total cost would be approximately \$1,500 and the administration budget does have the funding available.

The City Council discussed and agreed that the Conference would be for Martens' betterment and they would like him to attend.

b) Health and Dental Insurance Renewal

Martens stated that he and Boelter attended a meeting with a representative from the A.T. Group to discuss Health and Dental Insurance renewal for the year 2012.

Martens stated that the A.T. Group works exclusively with cities and counties to offer Health, Dental, Life and Disability insurance options.

Martens asked the City Council if staff should look at working with the A.T. Group for the City's Health and Dental insurance renewals for 2012 or continue with Flagship Insurance and Financial Services, Incorporated. The City Council discussed and recommended that staff work with whichever company will provide the City with the best value financially.

IX. Adjourn

Council Member Mochinski motioned to adjourn. Council Member Schulenberg seconded. Motion carried 4-0.

The meeting was adjourned at 5:55 p.m.

Steve Stotko
Steve Stotko
Mayor
City of Winsted

ATTEST:

Deborah R. Boelter
Deborah R. Boelter, MCMC
City Clerk-Treasurer
City of Winsted