

City of Winsted  
Special City Council Meeting  
Council Chambers  
Thursday, August 15, 2013  
2:30 p.m.

Present: Mayor Steve Stotko – Temporary Acting City Administrator  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member George Schulenberg  
Council Member Max Fasching

Staff Present: Ms. Deborah R. Boelter, City Clerk-Treasurer  
Mr. Fran Eggert, City Attorney

Others Present: Mr. Gary Weiers, David Drown Associates

**1) Mayor Stotko called the meeting to order at 2:30 p.m.**

**a) The Pledge of Allegiance was taken.**

**2) Interviewing Finalists for the City Administrator Position**

Mayor Stotko stated that the purpose of the Special City Council Meeting was to interview three (3) finalists for the City of Winsted's vacant City Administrator position.

Mayor Stotko gave a brief overview of the City Administrator Search process.

**a) Mr. Andrew Kauffman**

Mayor Stotko introduced the first finalist, Mr. Andrew Kauffman.

The City Council asked Mr. Kauffman a series of questions.

Mr. Kauffman addressed the City Council and asked them questions regarding the City of Winsted and the City Administrator position.

**Council Member Fasching motioned to recess at 3:07 p.m. Council Member Quast seconded the motion. Motion carried 5-0.**

**Council Member Fasching motioned to reconvene at 3:30 p.m. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

**b) Mr. Clay Wilfahrt**

Mayor Stotko introduced the second finalist, Mr. Clay Wilfahrt.

The City Council asked Mr. Wilfahrt a series of questions.

Mr. Wilfahrt addressed the City Council and asked them questions regarding the City of Winsted and the City Administrator position.

**Council Member Ollig motioned to recess at 4:20 p.m. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

**Council Member Ollig motioned to reconvene 4:30 at p.m. Council Member Quast seconded the motion. Motion carried 5-0.**

**c) Ms. Jennifer Max**

Mayor Stotko introduced the third finalist, Ms. Jennifer Max.

The City Council asked Ms. Max a series of questions.

Ms. Max addressed the City Council and asked them questions regarding the City of Winsted and the City Administrator position.

**Council Member Ollig motioned to recess at 5:25 p.m. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

**Council Member Ollig motioned to reconvene at 5:40 p.m. Council Member Quast seconded the motion. Motion carried 5-0.**

**3) Direction To Offer City Administrator Position**

Mr. Weiers gave an overview of the comments he received from City staff after they had lunch and brief interviews with each of the candidates.

The City Council presented their views on the candidate they were interested in for the position of the City Administrator for the City of Winsted.

**Council Member Ollig motioned to offer the City Administrator position for the City of Winsted to Mr. Clay Wilfahrt. Council Member Quast seconded the motion. Motion carried 5-0.**

The City Council discussed and gave direction on the salary range that they would like Mr. Weiers to negotiate with Mr. Wilfahrt.

Mayor Stotko thanked Mr. Weiers for the exceptional job he did in assisting the City of Winsted with their City Administrator search.

The City Council thanked Mayor Stotko for his willingness to work as the temporary City Administrator.

**4) Adjournment**

**Council Member Quast motioned to adjourn. Council Member Schulenberg seconded the motion. Motion carried 5-0.**

The meeting was adjourned at 6:03 p.m.

*Steve Stotko*

Steve Stotko  
Mayor and Temporary Acting City Administrator  
City of Winsted

ATTEST:

*Deborah R. Boelter*

Deborah R. Boelter, MCMC  
City Clerk-Treasurer  
City of Winsted