

City of Winsted
City Council Meeting
Council Chambers
Tuesday, July 1, 2014
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Bonnie Quast
Council Member Tom Ollig
Council Member George Schulenberg
Council Member Max Fasching

Staff Present: Mr. Clay Wilfahrt, City Administrator
Ms. Deborah R. Boelter, City Clerk-Treasurer
Mr. Justin Heldt, Winsted Police Department Acting Chief
Mr. Dan Pohl, Winsted Police Department Officer

1) Mayor Stotko called the meeting to order at 6:00 p.m.

- a) **The Pledge of Allegiance was taken.**
- b) **Oath of Office – Winsted Chief of Police**

Mayor Stotko administered the *Oath of Office* to Mr. Heldt as he agreed to become the Winsted Police Department Chief.

Mr. Heldt's son, Mr. Hunter Heldt, pinned Mr. Heldt's *Chief of Police* badge onto his uniform.

2) Consent Agenda

Council Member Quast motioned to adopt the Consent Agenda as presented. Council Member Schulenberg seconded the motion. Motion carried 5-0.

a) Minutes – City Council – Work Session – June 17, 2014

Accepted the minutes of the June 17, 2014 City Council Work Session.

b) Minutes – City Council – Regular Meeting – June 17, 2014

Accepted the minutes of the June 17, 2014 City Council Regular Meeting.

c) Public Hearing – Rental Housing Ordinance Amendment

Scheduled a Public Hearing on Tuesday, August 19, 2014 at 6:00 p.m. in the Council Chambers at Winsted City Hall, 201 . 1st Street North, to consider amendments to Winsted's Ordinance regarding Rental Housing Requirements.

d) Resolution R-14-25 - Point of Source Implementation Grant Application

Adopted Resolution R-14-25 to authorize the City of Winsted to submit a point source implementation grant application to the Minnesota Public Facilities Authority (PFA) and to authorize City officials to execute a grant agreement on behalf of the City of Winsted for the Wastewater Treatment Facility improvements.

e) Industrial Park Agreement Approval

Approved an Option Agreement between the City of Winsted and the Entinger Family for \$8,000.00.

f) Saint Mary's Craft Beer Festival - Liquor License

Approved a One (1) to Four (4) Day Temporary On-Sale Liquor License for Saint Mary's Care Center for the Craft Beer Festival on Saturday, July 19th, 2014 at the Winstock Country Music Festival Grounds.

g) Resolution R-14-26 - Airport Maintenance and Operation Grant Agreement Amendment

Adopted Resolution R-14-26 to approve an amendment to Minnesota Department of Transportation, Office of Aeronautics, Grant Agreement, Number 03963, for Airport Maintenance and Operation for State Fiscal Year 2014 only.

h) Claims

Approved the Claims List for July 1, 2014.

3) No Public Hearings.

4) No Old Business.

5) New Business

a) Coalition of Greater Minnesota Cities – Update

Mr. Chris Henjum, Attorney and Policy Analyst for the Coalition of Greater Minnesota Cities (CGMC), was in attendance at the City Council meeting and gave an update on the issues that CGMC is involved with at the State of Minnesota. Mr. Henjum presented information on the following:

- Local Government Aid (LGA) and Property Taxes.
- Economic Development.
- Annexation and Land Use.
- Environmental Regulation.
- Transportation.
- The *Rulemaking* Bill.
- Conclusions about the Year 2014 Minnesota State Legislative Session.

Mr. Henjum invited the City Council to attend the CGMC Summer Conference from August 20th to August 22nd, 2014 in Rochester, Minnesota and the CGMC sponsored gubernatorial debate on August 21st, 2014 at 3:30 p.m. in Rochester, Minnesota.

Mr. Henjum encouraged the City Council and staff to utilize the tools available to greater Minnesota cities on the CGMC website.

The City Council thanked Mr. Henjum for his update.

6) Department Report

People Service, Incorporated

Mr. Greg Stang, People Service, Incorporated, reported on the following:

- **Minnesota Pollution Control Agency (MPCA) Compliance Evaluation Inspection – April, 2014**
 - Evaluate the on-site recording keeping at the Waste Water Treatment Facility (WWTF).
 - Sampling methods.
 - Inspection went well and the results were positive.
 - All the equipment was in good working order.
 - Sent a letter of warning that included:
 1. Increased phosphorus levels at four (4) different times since June of the year 2012. The increased levels occurred when the WWTF was accepting outside waste and also due to the cold weather conditions. The City's WWTF is no longer going to accept outside waste.

2. The City was delayed in submitting a plan that outlines the process for eliminating the bio-solids in the decommissioned ponds. Mr. Stang stated that a Pond Decommissioning Plan was submitted by the City's Engineers at Bolton and Menk, Incorporated. The delay is the result of the MPCA's poor communication.
 3. The City was delayed in submitting the annual Wastewater Infrastructure Needs Survey (WINS) to the MPCA; however, the report has been submitted by Bolton and Menk, Incorporated.
 4. If the City continues to accept outside waste at the WWTF, we must establish a plan for analyzing the waste, how much the City is going to charge for the outside waste and how the City is going to treat the outside waste. Mr. Stang stated that at this time, the WWTF is no longer going to accept outside waste. A plan could be developed with the proposed improvements to the WWTF; so, the necessary treatment equipment is installed to analyze and treat the outside waste.
 - Mr. Stang stated that he will be working with Mr. Wilfahrt and the City's Engineer to prepare a letter of response to the MPCA in regards to the items that were addressed in their warning letter.
- **Keeping the Ponds Clear from the Increased Rain Fall**
 - Installing additional pumps.
 - Will continue to pump the water out of the decommissioned ponds.
 - **Brief Overview of Needed Repairs and/or Maintenance Items**
 - New paddles.

Council Member Ollig asked if the permanent generator has been installed at the Littfin Lift Station. Mr. Wilfahrt stated that the process has begun to install the permanent generator. He continued by stating that the Project was delayed due to the increased rain fall.

7) **No Open Forum.**

8) **No Announcements.**

9) **Adjournment**

Council Member Quast motioned to adjourn the meeting. Council Member Fasching seconded the motion. Motion carried 5-0.

The meeting was adjourned at 6:40 p.m.

Steve Stotka

Steve Stotka
Mayor
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, CMC
City Clerk-Treasurer
City of Winsted