

City of Winsted
City Council Meeting
Council Chambers
Tuesday, June 21, 2016
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Patty Fitzgerald
Council Member Tom Ollig
Council Member Bonita Quast

Absent: Council Member George Schulenberg

Staff Present: Mr. Dan Tienter, City Administrator
Ms. Raquel Kirchoff, Interim City Clerk-Treasurer
Mr. Justin Heldt, Winsted Police Department Chief

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

b) Special Presentation – CenterPoint Energy Grant Presentation

Mr. Josh Hawkinson, CenterPoint Energy, presented the City of Winsted with a Community Partnership Grant check in the amount of \$900.00 to be dedicated toward the purchase of a multi-gas breathing apparatus.

2) Consent Agenda

Mayor Stotko read the Consent Agenda

a) Minutes – Special City Council Meeting – January 28, 2016

Accepted the minutes of the January 28, 2016 Special City Council Meeting.

b) Minutes – City Council – Work Session – February 16, 2016

Accepted the minutes of the February 16, 2016 City Council Work Session.

c) Minutes – City Council – Regular Meeting – February 16, 2016

Accepted the minutes of the February 16, 2016 City Council Regular Meeting.

d) Minutes – May 9, 2016 Planning Commission Meeting

Accepted the minutes of the May 9, 2016 Planning Commission Meeting.

e) Minutes – April 12, 2016 Downtown Vibrancy Commission Meeting

Accepted the minutes of the April 12, 2016 Downtown Vibrancy Commission Meeting.

f) Minutes – April 11, 2016 Park Commission Meeting

Accepted the minutes of the April 11, 2016 Park Commission Meeting.

g) Resolution R-16-27 – Election Judge Appointment

Adopted Resolution R-16-27 appointing Election Judges for the City of Winsted for the 2016 State Primary and General Elections.

h) City Clerk – Treasurer – Raquel Kirchoff*

Appointed Ms. Raquel Kirchoff to the position of City Clerk – Treasurer for the City of Winsted at a Step 4 pay rate on the 2016 Compensation Plan.

i) Deputy City Clerk Position – Ms. Amanda Zeidler*

Appointed Ms. Amanda Zeidler to the position of Deputy City Clerk for the City of Winsted at a Step 7 pay rate on the 2016 Compensation Plan.

j) Kingsley Street Budget Change Authorization

Authorized the City Administrator to approve any individual expenditure or project change in an amount not to exceed \$10,000 and to limit cumulative project change and budget authority at \$50,000.

k) Resolution R-16-28 – Tree Donation – Jack and Petie Littfin

Adopted Resolution R-16-28 to accept a donation of three (3) Colorado Spruce trees from Mr. and Mrs. Littfin to be planted on city property.

l) May, 2016 Building Permit Report

Approved the May 2016 Building Permit Report

m) Claims*

Approved the claims list for June 21, 2016.

Council Member Ollig motioned to adopt the Consent Agenda as presented. Council Member Fitzgerald seconded the motion. Motion carried 4-0.

3) No Public Hearings

4) No Old Business

5) New Business

a) Year 2015 Audit Report

Mr. Paul Harvego, Conway Deuth and Schmiesing, PLLP, distributed the Year 2015 City of Winsted Audit Report to the City Council Members and presented information regarding the following items from the Audit.

- Independent Auditor's Report
- Statement of Net Position
- General Fund Cash and Investment Balances
- General Fund
- 2015 General Fund Revenues
- 2015 General Fund Expenditures
- Special Revenue Funds
- Capital Project Funds
- Water Fund Cash and Investment Balances

- Water Fund
- Sewer Fund Cash and Investment Balances
- Sewer Fund
- Compliance Section
- Required Communications

Council Member Quast motioned to accept the Year 2015 Audit Report as presented. Council Member Fitzgerald seconded the motion. Motion carried 4-0.

6) Organization Report

a) Winsted Summer Festival

Ms. Rose Heimerl presented the Winsted Summer Festival Organization report. Ms. Heimerl stated that the Winsted Summer Festival is planned by a committee of six members that meet monthly. The committee members are Mr. Dale Maus, Ms. Rose Heimerl, Mr. Steve Fiecke, Ms. Pam Fiecke, Mr. Gary Rathmanner, and Ms. Monica Hertzog.

- The Winsted Summer Festival supports the Winsted Ambassador Program and works closely with the Winsted Ambassador Committee to support them financially, and maintain the City of Winsted Ambassador's float.
- The 2016 Winsted Summer Festival will be held Friday, August 12 – Sunday, August 14. The Winsted Area Chamber of Commerce operates the Friday activities. The Festival Committee operates the Saturday and Sunday activities.
- Food and beverage is supplied through contracted vendors.
- All other activities are handled through individual volunteers. There are sub-committees that handle the Fun Run, volleyball, kickball, bean bag, car show, children's games, and children's programs.
- Volunteer sponsors and participant support are vital to the ongoing success of the Festival. More organizations and individuals are encouraged to join the Festival Committee.
- Winsted Summer Festival details can be found on the City's website with the link to the Winsted Summer Festival.

Council Member Ollig and Mayor Stotko thanked the Winsted Summer Festival Committee for their work and noted the importance of the Festival in the community.

7) No Open Forum

8) No Announcements

9) Adjournment

Council Member Quast motioned to adjourn the meeting. Council Member Fitzgerald seconded the motion. Motion carried 4-0.

The meeting was adjourned at 6:50 p.m.

Steve Stotko

Steve Stotko
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff, CMC
City Clerk-Treasurer
City of Winsted