



**CITY COUNCIL – MEETING AGENDA**  
**June 18, 2013 – 6:00 PM**  
**City Council Chambers – Winsted City Hall**

Mission Statement

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – City Council - Work Session – June 4, 2013**

**b) Minutes – City Council – Regular Meeting – June 4, 2013**

**c) Park Commission Appointments\***

Appoint Jordan Wolfe and Tim Fury to the Park Commission, each with terms expiring December 31, 2016.

**d) Downtown Vibrancy Commission Chairperson Appointment – Don (Chip) Guggemos, Jr. \***

Appoint Don (Chip) Guggemos, Jr. as Chairperson of the Downtown Vibrancy Commission for 2013.

**e) Downtown Vibrancy Commission Vice-Chairperson Appointment – Joe Swanson \***

Appoint Joe Swanson as Vice-Chairperson of the Downtown Vibrancy Commission for 2013.

**f) Resignation Notice – City Administrator**

Accept the 30 day resignation notice of Brad Martens, City Administrator.

**g) Appointment – Dan Brossard– Temporary Brush Site Attendant\***

Appoint Dan Brossard to part-time temporary Brush Site Attendant.

**h) Resolution R-13-10 - Winsted Volunteer Fire Department Donation**

Adopt Resolution R-13-10 to accept a donation from CR Electric, Incorporated in the amount of \$480.00 to be dedicated to the Winsted Volunteer Fire Department for an Office Improvement Project.

**i) Security Bank & Trust Company – Pledged Securities**

Approve the Pledged Securities that Security Bank & Trust Company has purchased for the City of Winsted for the month of May, 2013.

**j) May, 2013 Financial Report \***

**k) May, 2013 Building Permit Report**

**l) Claims**

Approve the claims list for June 18, 2013.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) 2012 Audit report**

Consider a motion to approve the 2012 Audit Report as presented.

**b) City Council Goal – Increase Communication Between City and Residents/Business Owners on City Issues**

Consider a motion to approve a quote from the Herald Journal to increase communication through website content management.

**c) Truck Improvement – Warning Lights**

Consider a motion to approve a quote from Towmaster, Incorporated for warning light improvements.

**d) Acting City Administrator**

Consider a motion to appoint an individual as acting City Administrator until the position is filled.

**6) DEPARTMENT REPORTS**

**a) Waste Management\***

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

\* Denotes no supporting information included in the packet.

**Winsted City Hall**  
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~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~