

City of Winsted
City Council Work Session
Lewis Room
Tuesday, June 16, 2015
5:00 p.m.

Present: Mayor Steve Stotko . *Temporary Acting City Administrator*
Council Member Bonita Quast
Council Member Tom Ollig
Council Member George Schulenberg
Council Member Max Fasching

Staff Present: Ms. Deborah R. Boelter, City Clerk-Treasurer
Jake Saulsbury, P.E., Bolton & Menk, Inc.

I. Call to Order

Mayor Stotko called the meeting to order at 5:00 p.m.

II. Wastewater Treatment Facility Improvements

Mr. Jake Saulsbury stated bids were opened on Wednesday for the wastewater treatment facility improvements project. Four bids were received ranging from a low base bid of \$6,550,000.00 to a high base bid of \$7,167,000.00. Di-Mar Construction, Inc., of Excelsior, Minnesota, submitted the low bid.

The Alternate A bid item is for the construction of a new 8-inch forcemain line from Southview Park to the wastewater treatment facility. The existing forcemain in this location is near the end of its useful life and has suffered several breaks in recent years. It is recommended to award this section of the project with the larger project. The bid for Alternate A was \$71,005.55.

The Alternate B bid item is for the construction of a new water line to provide city water to the wastewater treatment facility site. The site is currently served by a well that is also near the end of its useful life. The well produces a low volume of untreated water that complicates the operations of the wastewater treatment facility. The new pretreatment facility will have equipment that requires additional water which will likely make the existing water source more of a nuisance. It is also recommended to award this section of the project with the larger wastewater treatment facility project.

The project also included an add/deduct item for an alternate instrumentation and control system supplier. The low bidder provided a deduct of \$30,000 to use In-Control, Inc., for the instrumentation and control supplier. It is recommended to accept the deduct and select In-Control, Inc., for the instrumentation and control system supplier.

Council Member Quast asked how much road disruption will be experienced in conjunction with this project.

Mr. Saulsbury stated there will be very little road disruption in conjunction with this project. It is recommended that the low bid be awarded to Di-Mar Construction, Inc., in the amount of \$6,820,056.45, which includes both alternates and the \$30,000 deduct for instrumentation and control system supplier.

The award of this project is required to occur prior to June 30, 2015, so the project can be certified by the Minnesota Pollution Control Agency (MPCA) and allow the City to be eligible for the approximate \$2 million Point Source Implementation Grant. The final grant amount will be determined by the MPCA once the project is certified. The project is expected to be largely completed by the fall of 2016, with final work being undertaken in the spring of 2017.

The City Council discussed and agreed to include Alternate A and Alternate B in the Project.

III. Industrial Park Annexation

Mayor Stotko stated the City has learned that the industrial park annexation will be relatively simple since the City owns the property and that it can be placed on the Consent Agenda.

Mayor Stotko indicated Staff is also working with TetraPak in order to annex their property into the city, which will likely occur in July.

IV. Other

a) Winsted Farmers Elevator

Mayor Stotko stated the 120 days the City gave to the owner of the Winsted Farmers Elevator expires at the end of June. Mayor Stotko stated on the advice of counsel, the City should not get involved with tearing the structure down.

Mayor Stotko stated he would like to obtain Council's permission to take pictures of the building in order to depict what areas need to be boarded up. Those pictures will then be provided to the property owner and he will be given 30 days to complete the work. Mayor Stotko stated the elevator is structurally unsound and the building needs to be secured to prevent people from gaining access to it. Mayor Stotko stated all the windows will also be boarded up and the ladders cut off to prevent anyone from climbing up into the structure.

The City Council discussed this item and authorized Mayor Stotko to take pictures of the areas of the structure that require boarding up and provide those to the property owner with specific direction on what areas need to be boarded up. The Council agreed that an outside contractor should be hired to conduct the work if the property owner does not comply with City direction.

b) Council Member Ollig – Medical Leave

Council Member Ollig stated that he will be on a medical leave of absence and will not be attending the July 7, 2015, and the July 21, 2015, City Council Work Sessions and Regular City Council meetings.

c) Council Member Schulenberg – City Hall & Promenade Landscaping

Council Member Schulenberg stated he had an informal meeting with three ladies regarding the landscaping on the promenade and at City Hall. A daughter of one of the ladies has volunteered to go around and deadhead the flowers and then clean up the grounds within the next week or two. Items that need to be removed will be tagged.

Council Member Schulenberg stated he did a walk around the City Hall facility with David and it was agreed that no more trees will be planted down below. The major issue with the landscaping was the lack of maintenance.

Mayor Stotko noted the Park Board will be developing a master park plan to help address the complaints and concerns with the parks. Mayor Stotko stated a couple of people have indicated an interest in serving on the Park Board.

d) Council Member Schulenberg – Southview Ball Field

Council Member Schulenberg requested Staff to contact Mathews about leaving the dead grass past the outfield fencing.

V. Adjourn

Council Member Quast motioned to adjourn the meeting. Council Member Ollig seconded the motion. Motion carried 5-0.

The meeting was adjourned at 5:35 p.m.

Steve Stotko

Steve Stotko
Mayor and Temporary Acting City Administrator
City of Winsted

ATTEST:

Deborah R. Boelter

Deborah R. Boelter, CMC
City Clerk-Treasurer
City of Winsted