

City of Winsted  
City Council Work Session  
Lewis Room  
June 7, 2011  
5:10 p.m.

Present: Mayor Steve Stotko  
Council Member Tom Ollig  
Council Member Bonnie Quast  
Council Member Dave Mochinski  
Council Member George Schulenberg

Staff Present: Brad Martens, City Administrator  
Deb Boelter, City Clerk-Treasurer  
Fran Eggert, City Attorney

#### **I. Call to Order**

Mayor Stotko called the meeting to order at 5:10 p.m.

#### **II. Xcel Energy/Schlagel Issue**

Martens presented the history of the Xcel Energy electrical junction box that was installed on the Schlagel property at 121 Main Avenue West during the time of the construction of the Lakefront Promenade.

Eggert presented a letter from Schlagel's attorney requesting that the City complete a survey of the property to confirm that the junction box was installed on City property.

The City Council directed Eggert to prepare a letter for Schlagel's attorney stating that the City will not do a survey.

#### **III. Farm Animals in Mill Reserve Park – WHAT UP – Friday, June 17, 2011**

Martens presented a proposal from Winsted Holding Activities That Unite People (WHAT UP) representative, Jeff Campbell, to have farm animals in Mill Reserve Park on Friday, June 17, 2011.

Martens stated that the City's insurance carrier, League of Minnesota Cities Insurance Trust (LMCIT) was contacted regarding any insurance requirements of the animal owner. Martens stated that he provided Campbell with the LMCIT's list of recommendations.

#### **IV. Goal Setting Retreat**

Martens asked the City Council for feedback on what they wanted to happen at the 2011 Goal Setting Retreat. The City Council discussed it and provided Martens with the following information:

- Should be one (1) day.
- Would like it held on a week day.
- Would like it held at City Hall.
- The City's Department Heads; City Engineer, Jake Saulsbury; and Winsted Volunteer Fire Department Chief, Chad Engel should be in attendance.
- They would like someone other than Don Salverda to facilitate it.
- Include short and long term planning.
- Team building.

Ollig stated that he would like to do planning for the next five (5) to ten (10) years.

Boelter asked the City Council if they would like the Department Heads to again give an update on their departments and present some goals and objectives for their individual departments.

The City Council discussed and stated yes.

**V. 151 – 8<sup>th</sup> Street South – Deck Removal**

Martens presented the order from the City's building inspector, Rob Beckfeld, to remove the deck at 151 – 8<sup>th</sup> Street South.

Boelter stated that the City was contacted by a resident in Grass Lake Farms with concerns of safety with the deck at 151 – 8<sup>th</sup> Street South. The resident stated that the property owner was using the deck, and children were also on the deck, and there is no railing.

The City Council directed Martens to prepare a letter for the property owner at 151 – 8<sup>th</sup> Street South to make the improvements needed to the deck so it is in compliance with the Building Code or remove it. The City Council directed Martens to follow the steps that the City did in the past for this same property regarding their unfinished landscaping.

**VI. Other**

**a) 2012 Budget**

Martens presented the process and schedule for the preparation of the 2012 budget.

**b) 520 Linden Avenue West – Garage – Public Nuisance**

Martens stated that the property owner at 520 Linden Avenue West was contacted regarding the condition of her garage being a public nuisance.

Martens stated that the property owner contacted him asking for an extension to rectify the public nuisance.

The City Council discussed and agreed that they do not want to grant an extension due to the fact that they consider the condition of the garage to be hazardous and believe the City could be held liable for anyone getting hurt since they are aware of the public nuisance.

**c) City Council Directives – City Staff**

Martens asked the City Council to run all City staff requests through him so he is aware of them and can ensure that they are completed.

**VII. Adjourn**

**Mochinski motioned to adjourn. Quast seconded. Motion carried 5-0.**

Respectfully submitted,

*Deborah R. Boelter*

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City Clerk-Treasurer