



CITY COUNCIL – MEETING AGENDA
Tuesday, May 20, 2014
City Council Chambers – Winsted City Hall

Mission Statement

“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”

1) MAYOR CALL THE MEETING TO ORDER

a) Pledge of Allegiance

b) Years of Service Recognition – Police Department Reserve Officer

Al Melquist 20 Years of Service

2) CONSENT AGENDA

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

a) Minutes – City Council – Work Session – May 6, 2014

b) Minutes – City Council – Regular Meeting – May 6, 2014

c) Downtown Vibrancy Commission Minutes – April 08, 2014

Accept the minutes of the March 11, 2014 Downtown Vibrancy Commission Meeting.

d) Planning Commission Meeting – April 14, 2014

Accept the minutes of the April 14, 2014 Planning Commission Meeting.

e) Meeting Reschedule – City Council Work Session – November 4, 2014*

Authorize the City Council Work Session, scheduled for November 4, 2014, to be rescheduled for Wednesday, November 5, 2014 at 5:00 p.m., due to the General Election.

f) Meeting Reschedule – Regular City Council Meeting – November 4, 2014*

Authorize the Regular City Council Meeting, scheduled for November 4, 2014, to be rescheduled for Wednesday, November 5, 2014 at 6:00 p.m., due to the General Election.

g) Liquor Licenses*

Approve the Off Sale, On Sale, and Sunday Liquor Licenses from July 1, 2014 through June 30, 2015 for the following:

J & N Schlagel Enterprises II
The Blue Note
320 – 3rd Street North

The Corner Bar & Grill of Winsted
111 – 1st Street North

The Woods Group
Keg's Bar
121 – 1st Street North

Hussong's Liquor – **Off Sale Only**
132 – 6th Street North

Approve the Liquor, Wine, Club or 3.2% License from July 1, 2014 through June 30, 2015 and waive the fee for said license for the following:

Winsted Baseball Club, Inc.
Campbell Baseball Field

Approve the 3.2% Off Sale Liquor License from July 1, 2014 through June 30, 2015 for the following:

Casey's General Store #1673
240-6th Street North

h) Dance Permit*

Approve a Dance Permit for the Blue Note Ballroom, 320 – 3rd Street South, for the period of July 1, 2014 through June 30, 2015.

i) Licenses to Sell Tobacco Products and Tobacco Related Devices*

Approve licenses to sell Tobacco Products and Tobacco Related Devices from July 1, 2014 through June 30, 2015 for the following:

Casey's General Store #1673
240 – 6th Street North

G & J Foods, Inc.
491 Main Avenue West

Hussong's Liquor
132 – 6th Street North

J & N Schlagel Enterprises II
The Blue Note Ballroom
320 – 3rd Street South

The Woods Group
Keg's Bar
121 – 1st Street North

j) Permit Application for Fireworks Displays

Approve a Permit Application for Fireworks Displays within the City of Winsted.

k) Downtown Vibrancy Commission Appointment – Tami Rosenthal*

Appoint Tami Rosenthal to the Downtown Vibrancy Commission.

l) Public Works Part-Time Seasonal Maintenance Worker

Approve the Part-Time Seasonal Maintenance Worker Job Description and appoint Matt Williams as a Part-Time Seasonal Maintenance Worker at \$10 per hour.

m) Claims*

Approve the claims list for May 20, 2014.

3) PUBLIC HEARINGS

4) OLD BUSINESS

5) NEW BUSINESS

a) Administration Intern Position

Consider a motion to approve the Job Description for the Administration Intern position and appoint Lena Guggemos as the Administration Intern for the City of Winsted for three (3) months beginning on June 17, 2014.

b) Easement – 200 - 6th Street South

Consider a motion to approve an agreement for the City of Winsted to obtain an Easement for \$1.00 from Overland Properties, LLC to operate, inspect, repair, maintain, and replace or remove sanitary sewer facilities at the Dollar General Store location at 200-6th Street South.

c) Sign Retroreflectivity Policy

Consider a motion to approve a Sign Retroreflectivity Policy for the City of Winsted.

d) Resolution – R-14-18 – Federal Airport Funding Transfer Agreement

Consider a motion to approve Resolution R-14-18 approving an Agreement for Transfer of Entitlement for Federal Airport Funding to the City of Roseau, Minnesota.

e) Winstock Country Music Festival – Fireworks Application

Consider a motion to approve a Fireworks Display Permit for Stage Effects and Engineering, Incorporated in conjunction with RES Specialty Pyrotechnics Incorporated at the Winstock Country Music Festival on Saturday, June 14, 2014, at 3233 – 230th Street, Winsted, MN.

6) DEPARTMENT REPORTS

a) City Engineer – Bolton and Menk, Incorporated

7) OPEN FORUM

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

8) ANNOUNCEMENTS

9) ADJOURN

* Denotes no supporting information included in the packet.

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Winsted, MN 55395
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~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~