

# **\* \* Amended Agenda \* \***

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## **CITY COUNCIL – MEETING AGENDA April 5, 2011 – 6:00 PM City Council Chambers – Winsted City Hall**

### Mission Statement

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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#### **1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance**

#### **2) CONSENT AGENDA**

Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.

**a) Minutes – Joint City Council and Winsted Municipal Airport Commission Work Session – March 7, 2011**

**b) Minutes – City Council – Regular Meeting – March 7, 2011**

**c) Minutes – City Council - Work Session – March 22, 2011**

**d) Special City Council Meeting – Tuesday, April 19, 2011\***

Schedule a Special City Council meeting for Tuesday, April 19, 2011 at 2:00 p.m. in the Council Chambers at City Hall to interview the finalists for the City Administrator Position.

**e) City Hall Closed – April 22, 2011 \***

Authorize the closing of City Hall on Friday, April 22, 2011 at 12:00 noon.

**f) Gambling Permit – Crow River Chapter 108 Ducks Unlimited**

Approve a gambling permit for Crow River Chapter 108 Ducks Unlimited, with no waiting period, to hold a raffle at The Blue Note Ballroom on April 18, 2011.

**g) Resolution R-11-05 – Small Cities Grant Program Modification**

A motion to adopt Resolution R-11-05 authorizing a modification to the program guidelines for commercial rehabilitation for the Small Cities Development Program Grant.

**h) Land Lease – Jim Hausladen\***

Approve a lease with Jim Hausladen to farm approximately six (6) acres adjacent to the Wastewater Treatment Plant for one (1) year for \$900.

**i) Gambling Permit – American Legion \***

Approve a gambling permit for the American Legion, with no waiting period, to hold a raffle at the American Legion on Sunday, August 14, 2011.

**j) Higher Ground Music Festival – August 4<sup>th</sup> – 7<sup>th</sup>, 2011**

Approve the McLeod County Large Assembly Permit for Higher Ground Musical Festival for August 4<sup>th</sup> – 7<sup>th</sup>, 2011.

Approve an Agreement between the City of Winsted and Higher Ground Music Festival for Emergency Services on August 4<sup>th</sup> – 7<sup>th</sup>, 2011.

**k) Flagship Bank of Winsted – Pledged Securities**

Approve the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of March, 2011.

**l) Resolution R-11-06 - Winsted Volunteer Fire Department Relief Association – Gambling Contribution**

A motion to approve Resolution R-11-06 to accept a contribution from gambling proceeds from the Winsted Volunteer Fire Department's Relief Association in the amount of \$1,116 to be dedicated to the purchase of polo shirts for fundraising for the Winsted Volunteer Fire Department's Relief Association.

**m) Walk of Hope - St. Mary's Care Center**

Approve the designated route for the St. Mary's Care Center's Walk of Hope, for Saturday, May 7, 2011 from 8:00 a.m. – 11:00 a.m. as submitted to the Winsted Police Department.

**n) All Terrain Vehicle (ATV) Permit – St. Mary's Center \***

Approve a permit to operate ATVs on City streets and property on Saturday, May 7, 2011 in conjunction with the St. Mary's Care Center's Walk of Hope.

**o) Crack Filling/Seal Coating – Specified Winsted City Streets**

Authorize Bargen Incorporated to complete crack repair on specified Winsted city streets for \$9,999.99.

**p) Claims**

Approve the claims list for April 5, 2011.

**3) PUBLIC HEARINGS**

#### 4) OLD BUSINESS

##### a) Resolution R-11-07 - Pavement Management Plan – Year One (1) - Fairlawn Circle

Consider a motion to adopt Resolution R-11-07 accepting the feasibility study for improvements at Fairlawn Circle and scheduling a Public Hearing for Tuesday, May 3, 2011, at 6:00 p.m. in the Winsted City Hall Council Chambers.

##### b) Kingsley Lift Station – Jake Saulsbury

Consider a motion for the approval of the plans and specifications for improvements to the Kingsley Lift Station and authorization for advertisement for bids for this project.

##### c) Winsted Municipal Airport – 2011 Airport Improvements

Consider a motion to approve agreements for engineering services with Bolton & Menk, Incorporated, including a Master Agreement, Work Order Number One (1) for \$82,500 and Work Order Number Two (2) for \$21,000, to proceed with the 2011 Airport Improvement projects.

##### d) Waste Water Treatment Plant (WWTP) – Acceptance of Outside Waste

Council Member Mochinski and Dan Wroge, People Service, Incorporated, will present information.

#### 5) NEW BUSINESS

##### a) City Hall Grounds Clean Up - Cub Scouts Pack 399 \*

Dan Dickhausen, Cub Scouts Leader – Pack 399, will address the City Council regarding a clean up of Winsted City Hall grounds on Saturday, April 9, 2011.

##### b) Ordinance O-11-03 - Tobacco Sales Ordinance Amendment

Consider a motion to adopt Ordinance O-11-03 amending Section 1203.001 (Tobacco Sales) of the Municipal Code of the City of Winsted.

or

Consider a motion to schedule a Public Hearing for Tuesday, May 3, 2011 at 6:00 p.m. in the Council Chambers at City Hall to consider amendments to the Tobacco Sales Ordinance.

##### c) Ordinance O-11-04 - Fee Schedule Amendment – Animal Section

Consider a motion to amend the Animal Section of the Fee Schedule to add; Dog at Large, 1<sup>st</sup> Offense - \$60, 2<sup>nd</sup> Offense - \$100, 3<sup>rd</sup> Offense – Court Date.

or

Consider a motion to schedule a public hearing to review amendments to the Fee Schedule.

**d) Consultant Services – Municipal Development Group**

Consider a motion to enter into a Consultant Services Agreement between the City of Winsted and Municipal Development Group to review and update the City’s Zoning and Subdivision Ordinances.

**6) DEPARTMENT REPORTS**

**a) Winsted Volunteer Fire Department \***

**7) OPEN FORUM**

Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.

**8) ANNOUNCEMENTS**

**9) ADJOURN**

\* Denotes no supporting information included in the packet.

**Winsted City Hall**  
201 - 1<sup>st</sup> St. N.  
Winsted, MN 55395  
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[www.winsted.mn.us](http://www.winsted.mn.us)

~ The Council Chambers are located in the south end of the lower level of Winsted City Hall ~