



**CITY COUNCIL – MEETING AGENDA**  
**February 6, 2018 – 5:00 P.M.**  
**City Council Chambers – Winsted City Hall**

Mission Statement

*“The City of Winsted will provide services and resources for its citizens and businesses that promote opportunities for a high quality of life, while sustaining a hometown atmosphere.”*

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**1) MAYOR CALL THE MEETING TO ORDER**

**a) Pledge of Allegiance\***

**2) CONSENT AGENDA**

*Items listed below are considered routine and non-controversial by the City. There will be no separate discussion of these items unless requested by a Council Member, staff or citizen. If removed, the item will be discussed at the end of the regular agenda.*

**a) Approval of Minutes**

Approve the minutes of the following:

- City Council Work Session – December 5, 2017
- City Council Regular Meeting – December 5, 2017

**b) Church of the Holy Trinity Agreement – 2018 Winstock Country Music Festival**

Authorize the City Administrator to execute an agreement with Church of the Holy Trinity to provide City services and other considerations for the 2018 Winstock Country Music Festival.

**c) Winstock Country Music Festival - Large Assembly Permit\***

Approve the McLeod County Large Assembly Permit for Holy Trinity’s Winstock Country Music Festival for June 7th, 8th, and 9th, 2018.

**d) Resolution R-18-03 – Winstock Country Music Festival Gambling Application**

Adopt Resolution R-18-03 to approve an application to conduct off-site gambling (pull-tabs) at Holy Trinity’s Winstock Country Music Festival for June 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup>, 2018.

**e) Application to Conduct Excluded Bingo – Winsted Lions**

Approve an Application to Conduct Excluded Bingo submitted by the Winsted Lions on Tuesday, March 27, 2018 at the Blue Note Ballroom, 320 3<sup>rd</sup> Street South, Winsted, Minnesota, contingent upon the Winsted Lions providing all necessary documentation to the State of Minnesota Gambling Control Board.

**f) City Council Meeting Reschedule – Work Session – November 6, 2018\***

Authorize the City Council Work Session, scheduled for November 6, 2018, to be rescheduled for Wednesday, November 7, 2018 at 5:00 p.m., due to the General Election.

**g) City Council Meeting Reschedule – Regular Meeting – November 6, 2018\***

Authorize the Regular City Council Meeting, scheduled for November 6, 2018, to be rescheduled for Wednesday, November 7, 2018 at 6:00 p.m., due to the General Election.

**h) Resignation – Computer and Technical Support\***

Accept the voluntary resignation of Mr. Steve Williams as the service provider for computer and technical support in the City of Winsted, effective February 1, 2018.

**i) Resignation – Winsted Economic Development Authority (EDA)\***

Accept the voluntary resignation of Mr. Joseph Swanson from the Winsted Economic Development Authority (EDA), effective January 18, 2018.

**j) 2018 Health Insurance – Total Administrative Services Corporation (TASC) Health Insurance Portability and Accountability Act (HIPAA) Compliance**

Adopt the Health Insurance Portability and Accountability Act (HIPAA) and Health Information Technology for Economic and Clinical Health (HITECH) Privacy and Security Policy and authorize the City Administrator to enter into the Plan Document Amendment to the Group Health Plan from Total Administrative Services Corporation (TASC) and Business Associate Agreements, as necessary, to comply with HIPAA guidelines.

**k) Donation Authorization – Abandoned Aircraft\***

Authorize the City Administrator to convey a 1965 Beech A23 Aircraft, Registration No. N3546R, to the Minneapolis Community and Technical College, or another qualified educational institution, for use as a teaching and/or training aid.

**l) Claims**

Approve the claims list for February 6, 2018.

**3) PUBLIC HEARINGS**

**4) OLD BUSINESS**

**5) NEW BUSINESS**

**a) Water Tower Rehabilitation Project**

Consider a motion to approve the plans and specifications for the Water Tower Rehabilitation Project contingent upon receiving approval from the Minnesota Department of Health (MDH) and finalizing coordination with telecom providers currently located on the tower; and authorize Bolton and Menk, Incorporated, to submit an advertisement for bids for the project.

**b) Recommended 2018 City Council Priorities**

Consider a motion to adopt the Recommended 2018 City Council Priorities for the City of Winsted.

**c) Recommended 2018 Legislative Platform**

Consider a motion to approve the 2018 Legislative Platform through the adoption of Resolutions R-18-04 through R-18-08.

**6) DEPARTMENT AND ORGANIZATION REPORTS**

**a) City Engineer\***

**b) Holy Trinity School\***

**7) OPEN FORUM**

*Open Forum provides residents with the opportunity to address an issue that is not on the agenda with the City Council. The City Council will not take official action on items discussed during Open Forum, except to refer items to staff for future report or follow through. If you wish to address the City Council please state your name, address and topic that you wish to discuss. Speakers will be limited to five (5) minutes to discuss an issue and the Mayor will limit discussion on any one topic to ten (10) minutes.*

**8) CITY ADMINISTRATOR UPDATE AND ANNOUNCEMENTS\***

**9) ADJOURN**

**\* Denotes no supporting information included in the packet.**

**Winsted City Hall**

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