

City of Winsted
City Council Meeting
Council Chambers
Wednesday, January 2, 2013
6:00 p.m.

Present: Mayor Steve Stotko
Council Member Tom Ollig
Council Member Bonnie Quast
Council Member George Schulenberg

Staff Present: Brad Martens, City Administrator
Raquel Kirchoff, Administrative Assistant
Dave Meyer, Maintenance Supervisor

1) Mayor Stotko called the meeting to order at 6:00 p.m.

a) The Pledge of Allegiance was taken.

1) Special Presentation – Swearing In of Newly Elected Officials

a) Mr. Steve Stotko – Mayor

Mr. Martens conducted the Swearing-In Ceremony for Steve Stotko, the newly elected Mayor, for the term of January 1, 2013 to December 31, 2014.

b) Mr. Tom Ollig – City Council Member

Mr. Martens conducted the Swearing-In Ceremony for Tom Ollig, the newly elected City Council Member, for the term of January 1, 2013 to December 31, 2016.

c) Ms. Bonnie Quast – City Council Member

Mr. Martens conducted the Swearing-In Ceremony for Bonnie Quast, the newly elected City Council Member, for the term of January 1, 2013 to December 31, 2016.

2) Consent Agenda

Council Member Schulenberg motioned to adopt the Consent Agenda as presented. Council Member Quast seconded the motion. Motion carried 4-0.

a) Minutes – City Council – Regular Meeting – December 4, 2012

Accepted the minutes of the City Council Regular Meeting of December 4, 2012.

b) Part-Time Snow Plowing Operator – Ryan Chatterton *

Approved the hiring of Ryan Chatterton to the City of Winsted’s part-time snow plowing operators “on-call” listing at a wage of \$14.00 per hour.

c) Part-Time Snow Plowing Operator – Gary Pariseau *

Approved the hiring of Gary Pariseau to the City of Winsted’s part-time snow plowing operators “on-call” listing at a wage of \$10.00 per hour.

d) Park Commission Resignation – Amanda Alguire*

Accepted the resignation of Amanda Alguire from the Park Commission.

e) 2013 Appointments

Approved the City of Winsted's 2013 official appointments.

f) Appointment – Ann Weiers– Temporary Administrative Assistant*

Authorized the hiring and appointment of Ann Weiers to part-time temporary Administrative Assistant at \$10 per hour.

g) Flagship Bank of Winsted – Pledged Securities

Approved the Pledged Securities that Flagship Bank of Winsted has purchased for the City of Winsted for the month of December, 2012.

h) Claims

Approved the Claims List for January 2, 2013.

3) No Public Hearings

4) No Old Business

5) No New Business

6) Department Report

a) Public Works

Mr. Dave Meyer, Maintenance Supervisor – Public Works Department, reported on the following:

- Gave an update on the Slurry Seal at the Airport
- Completed sewer jetting
- Removed flower boxes downtown
- Serviced all trucks, bobcat, and pay loader
- Serviced both big trucks and had the Department of Transportation inspect them.
- Spent time in Westgate throughout the project
- Pushed leaves at the Brush Site
- Swept leaves throughout town
- Winterized all parks and put picnic tables and bleachers away for the winter
- Installed “No snowmobile” signs in the promenade
- Set up voting booths for the General Election
- Dealt with a few water main breaks
- Put plows, wings, and sanders on plow trucks
- Put up Christmas banners and decorations
- Turned water off for non-payment
- Hauled salt sand from Hutchinson
- Completed some street pot hole filling for winter
- Repaired runway lights
- Attending safety meetings each month
- Completed water tests for the State of Minnesota
- Plowed a large amount of snow from the first snowfall of the season
- Completed general repairs at the Airport

Council Member Quast asked about the number of unpaid water bills in the City. Mr. Meyer stated that the number of people being posted for non-payment seems to have gone down.

Council Member Schulenberg complimented the Public Works Department on the snowplowing work they completed.

7) No Organization Report.

8) No Open Forum

9) **Announcements**

a) **Open Positions on City Commissions**

Mr. Martens stated that there are open positions on the Airport Commission and the Park Commission. Interested persons should contact Mr. Martens at City Hall.

b) **Open City Council Position**

Council Member Ollig asked if anyone had submitted letters of interest for the open City Council position. Mr. Martens stated no and that the deadline for these letters is 12:00 noon on Monday, January 7, 2013.

10) **Adjournment**

Council Member Quast motioned to adjourn the meeting. Council Member Schulenberg seconded the motion. Motion carried 4-0.

The meeting was adjourned at 6:13 p.m.

Steve Stotka

Steve Stotka
Mayor
City of Winsted

ATTEST:

Raquel Kirchoff

Raquel Kirchoff, MCMC
Administrative Assistant
City of Winsted